

AGENCY DIRECTORY

2017

Networking document to enable appropriate education,
employment and training referrals for Young People in and
around Southampton



Produced by Southampton City Council February 2017

Welcome to the third edition of the NEET Offer Directory.

If any amendments are required before the next issue is produced, please

Contact:

Dan Stickland, Apprentice Project Worker, Southampton City Council at

Daniel.stickland@southampton.gov.uk

Inside this directory are important contact details and information about a variety of Apprenticeships, Training Providers and Colleges in and around Southampton.

There is also a 12 page signposting guide at the end of the document which provides contact details for a range of organisations that help young people around Southampton.

All information and contact details are correct at the time of publication, however some details may be subject to change.

To support your work we have updated the referral flow chart, Signposting Guide (Appendix A) and an example Individual Learning Plan Form (Appendix C) as well as including a copy of the NEET Offer Wheel (Appendix B).

Southampton Partnership Pledge:

As a member of the Southampton post 16 partnership Hub I agree that I will:

- Attend the Hub meetings or send a representative whenever possible
- Share openly the successes and trials of working within the city with my Hub colleagues and be open to their suggestions
- Always ensure that contacts with young people are impartial and the whole partnership offer is considered
- Ensure young people never leave a course, interview, conversation without an agreed referral
- Use the NEET lists with care
- Ensure all staff making contact with young people are aware of the pledge
- Keep the data team informed regularly of starter and leaver lists and include detail on destinations and referrals
- Never knowingly poach from another programme

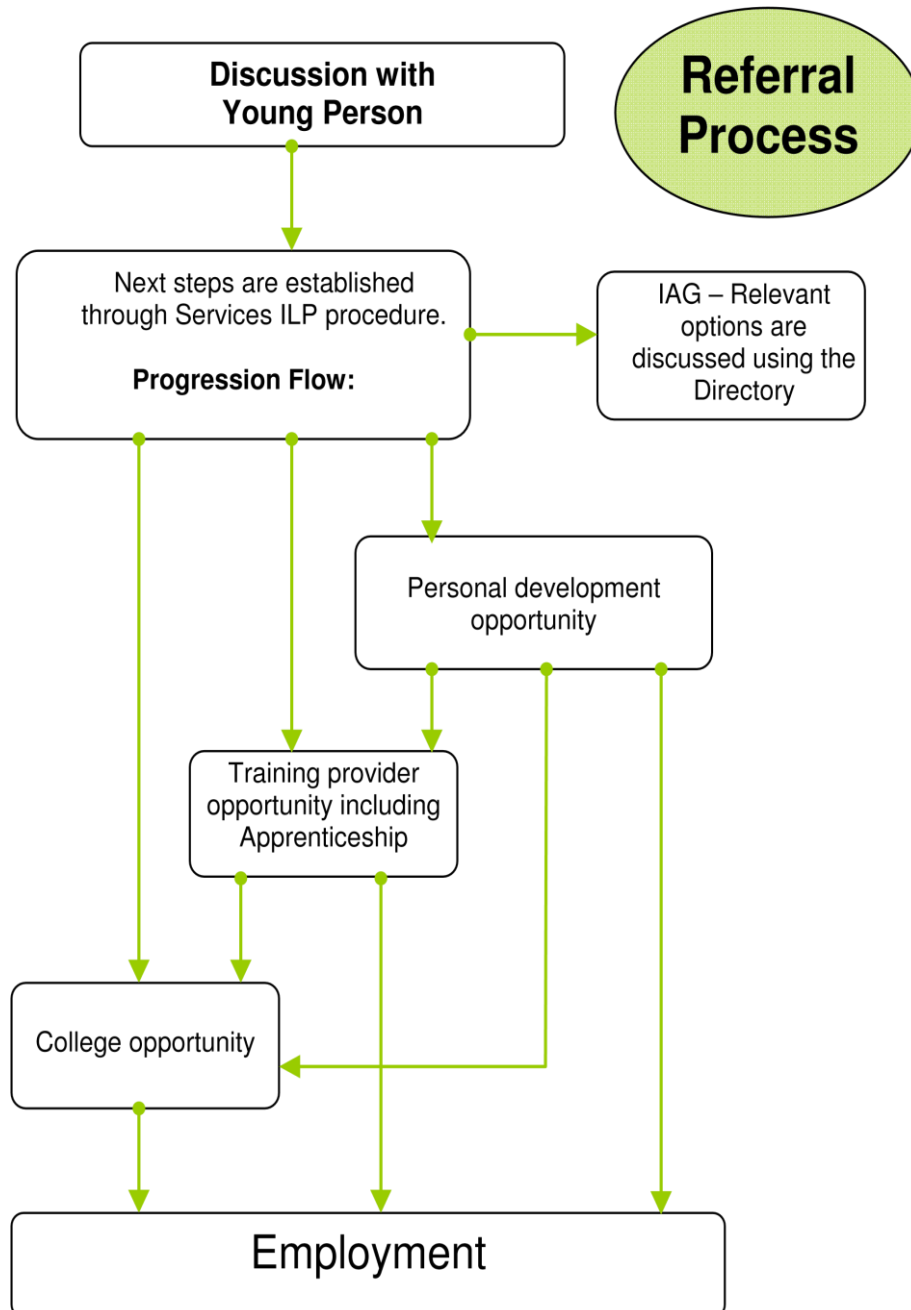
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The process is circular; a young person can move up and down the chart as required

Provider Type:	Training		
Provider Name:	3aaa	Programme Name:	Advanced Apprenticeships
Vocational area:	IT		
Entry requirements:	5 GCSEs A* - C including Maths, English & IT		
Address:	Oceana House 39-49 Commercial Road Southampton SO15 1GA		
Phone Number:	02380 334560		
E-mail:	ApplySouthampton@3aaa.co.uk		
Main Contact:	Claire Allen		
Course Location:	Oceana House 39-49 Commercial Road Southampton SO15 1GA		
Course Overview:	Advanced Apprenticeship in IT and Telecoms Professionals Advanced Apprenticeship in Digital Marketing		
Referral Method:	National Apprenticeships Service, direct to 3aaa		
Selection Method:	Interview		
Course Frequency:	8 weeks		
Course Duration:	12 months		
Accreditation:	Level 3 Diploma in IT and Telecoms		
Expenses:	N/A		
Wage:	Minimum £3.40 per hour		

Provider Type:	Further and Higher Education		
Provider Name:	Academy of Music and Sound	Programme Name:	BTEC Extended Diploma in Music and Music Technology Foundation Degree in Music and Music Production BA Hons Degree (Top Up) in performance industries Pro Tools Certification
Vocational area:	Music		
Entry requirements:	All BTEC – 5 x GCSE A-C including Maths and English Foundation Degree – 100 UCAS Points		
Address:	11a High Street Southampton SO14 2DF		
Phone Number:	023 8082 9666		
E-mail:	southampton@academyofmusic.ac.uk		
Main Contact:	Vincent Hearn		
Course Location:	Southampton		
Course Overview:	BTEC – study the core skills required by contemporary musicians – playing skills, recording skills, performance skills, business and composition.		
Referral Method:	Enquirers call or come in to complete an enquiry form		
Selection Method:	All students are expected to audition, and attend an interview. There are 40 places available for Musicians and Producers. If oversubscribed, students with the best grades and auditions will have to be prioritised.		
Course Frequency:	BTEC courses start in September of each year, Degree courses start in October of each year.		
Course Duration:	BTEC – 2 Years Foundation Degree – 2 Years BA Top up – 1 Year		
Accreditation:	BTEC Extended Diploma Foundation Degree BA Hons Degree		
Expenses:	None		
Wage:	None		

Provider Type:	Training		
Provider Name:	Artswork	Programme Name:	Apprenticeships
Vocational area:	Creative and Cultural Industries		
Entry requirements:	Generally A*- C at GCSE (or equivalent) in maths and English but varies according position and level of framework		
Address:	2 nd Floor Cadogan House 37 Commercial Road Southampton SO15 1GG		
Phone Number:	02380 332491		
E-mail:	info@artswork.org.uk		
Main Contact:	Anna Brown/David Wales		
Course Location:	Apprenticeships employer base is across the Solent and Hampshire area, off job training in Southampton.		
Course Overview:	Intermediate and Advanced frameworks covering Community Arts Administration, Event Management and Cultural Venue Operations.		
Referral Method:	All vacancies advertised on national apprenticeship vacancy website www.gov.uk/apply-apprenticeship		
Selection Method:	Application, followed by short-listing, followed by (employer) interview.		
Course Frequency:	Throughout the year.		
Course Duration:	1 year		
Accreditation:	Yes – successful candidates will receive certification for their apprenticeship through Apprenticeship Certificates England (ACE) as well recognition (certificate) from the relevant Awarding Organisation.		
Expenses:	Not applicable.		
Wage:	Apprenticeship minimum wage would apply to these posts though worth noting employers often pay considerably more.		

Provider Type:	Further Education College		
Provider Name:	Bitterne Park Sixth Form College	Programme Name:	Full Time Courses
Vocational area:	Various including:- Business, Travel and Tourism, Performing Arts, ICT, Health and Social Care		
Entry requirements:	5 GCSE's including grade 4 or 5 in English and Maths. Offers can change for different students and courses.		
Address:	1 Copsewood Road Southampton SO18 1BU		
Phone Number:	023 8032 5200		
E-mail:	info@bitterneparksixthform.org.uk		
Main Contact:	Paul Overton		
Course Location:	College Site		
Course Overview:	Various – www.bitterneparksixthform.org.uk		
Referral Method:	Online application		
Selection Method:	Interview		
Course Frequency:	Yearly		
Course Duration:	Various		
Accreditation:	Level 2, Level 3 courses, BTEC (different levels) CTEC, AS, A Levels		
Expenses:	Bursary dependant on family income		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Boom Training	Programme Name:	Apprenticeships
Vocational area:	Business Admin, Customer Service, Sales, Recruitment, Teaching and Learning and Professional/Technical IT		
Entry requirements:	<p>In order to be eligible you must NOT have any higher education qualifications (e.g. Degree, Foundation Degree or HNC/HND). Aged 16-23 Candidates are normally expected to have at least grade D GCSEs in English and Maths though this may be waived if it is decided you are a good candidate in other respects.</p>		
Address:	Unit 72, Basepoint Enterprise Centre, Anderson's Rd, Southampton SO14 5FE http://boomtrainingltd.co.uk		
Phone Number:	023 8068 2060		
E-mail:	hello@boomtrainingltd.co.uk		
Course Location:	Various		
Course Overview:	Business Administration Advanced (L3) and Higher (L4) Customer Service Intermediate (L2) and Advanced (L3) Management Advanced (L3) and Higher (L5) Supporting Teaching and Learning in Schools Intermediate (L2) and Higher (L3) Recruitment (L3) IT Professional (L3)		
Referral Method:	National 'Find an Apprenticeship' website, through our own website, by phone or by email		
Selection Method:	Interview with Boom Training and interview with employer		
Course Frequency:	Candidates can apply and start at any time		
Course Duration:	All courses normally take 12 months to complete though this can be adjusted to suit the needs of the candidate or employer if necessary		
Accreditation:	The vast majority of candidates start at level 3 and if successful can advance onto level 4 and level 5 All Apprenticeships include Level 2 Functional Skills qualifications in English, Maths and IT unless the candidate already has GCSEs in these subjects.		
Expenses:	N/A		
Wage:	The National Minimum Wage for Apprentices is currently £3.40 per hour or £123.75 per week. In reality most employers pay £150 - £200 per week		

Provider Type:	Training		
Provider Name:	Brockenhurst College	Programme Name:	Various Apprenticeships
Vocational area:	Beauty & Complementary Therapy Childcare & Early Years Construction & Marine Technology Customer Service & Business Administration Health & Social Care Hospitality & Catering IT & Web Design Management Retail Sport & Fitness Teaching, Support & Assessing Warehousing & Logistics		
Entry requirements:	Various		
Address:	Brockenhurst College Lyndhurst Road Brockenhurst Hampshire SO42 7ZE		
Phone Number:	01590 625589		
E-mail:	apprenticeships@brock.ac.uk		
Course Location:	Various depending on chosen course		
Course Overview:	Brockenhurst College works with businesses to offer a range of Apprenticeship training opportunities for all ages; alongside your employment and practical experience gained on the job, you can study to gain a recognised framework of qualifications which can lead to career advancement or further study at higher level. Please see website for more details about individual courses: www.brock.ac.uk/apprenticeships		
Course Frequency:	Various		
Course Duration:	Various		
Accreditation:	Various Level 2 and Level 3 Diplomas		
Expenses:	N/A		
Wage:	Apprenticeship minimum wage would apply to these posts though worth noting employers often pay considerably more		

Provider Type:	Further Education College		
Provider Name:	Brockenhurst College	Programme Name:	Further Education Courses
Vocational area:	Various		
Entry requirements:	Various depending on course		
Address:	Brockenhurst College Lyndhurst Road Brockenhurst Hampshire SO42 7ZE www.brock.ac.uk		
Phone Number:	01590 625555		
E-mail:	enquiries@brock.ac.uk		
Course Location:	Brockenhurst College		
Course Overview:	Brockenhurst College provides Sixth Form education for school leavers aged 16-19. There are a range of A level and vocational programmes provided.		
Referral Method:	Application		
Selection Method:	Interview		
Course Frequency:	Various		
Course Duration:	Various		
Accreditation:	Various		
Expenses:	N/A		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Carillion Construction Training Services	Programme Name:	Level 1 diploma; NVQ Level 2; Advanced NVQ Level 3 and Construction Level 3 diploma.
Vocational area:	Construction – Bricklaying; Carpentry and Joinery		
Entry requirements:	16 – 18 years of age upon applying No formal qualifications – Maths and Literacy test pre interview as part of application process		
Address:	Carillion Construction Training Services Units A, B and C Brooklands Courtyard First Avenue, Millbrook, Southampton, SO15 0LJ		
Phone Number:	Centre – 023 80 786161 Lin Seikus 07989187322		
E-mail:	Lin.seikus@carillionplc.com		
Main Contact:	Steve Rule – Centre Manager Lin Seikus – Recruitment Lead		
Course Location:	At main Carillon Centre as above and via work experience on Employer sites (arranged by Carillion)		
Course Overview:	We recruit male and females in Bricklaying and Carpentry/Joinery offering NVQ Level 1 - 3 qualifications in our Southampton Training Centre with the support of real life construction Employers -There is no need to attend a college, it's all covered in our training centre For more information please visit our website: www.carillionapprenticeships.com		
Referral Method:	Please call Centre or email/call Lin. More than happy to conduct a tour of the Centre particularly to year 11's/all applicants wanting to see how the programme operates		
Selection Method:	Application online in first instance including aptitude test, followed by interview		
Course Frequency:	Annually – next intake will be August 2016 with a further intake in November 2016		
Course Duration:	Level 1 = 15 weeks Level 2 = 12-17 months Level 3 – 1 year		
Accreditation:	Level 1 diploma; NVQ Level 2; Advanced NVQ Level 3 and Construction Level 3 diploma.		
Expenses:	Ask centre for more details		
Wage:	Level 1 = £30 pw Level 2 = £122.10 Level 3 = £149.85		

Provider Type:	Training		
Provider Name:	CITB – Construction Skills Training	Programme Name:	Apprenticeships
Vocational area:	Construction Trades and Management Apprenticeships		
Entry requirements:	For trades no formal qualifications required but candidates need to pass an assessment test. For Professional or Management Trades x3 Grade C or above GCSE's required in Maths, English and a Science.		
Address:	CITB-ConstructionSkills, Suite 2 Venture House, 674 Melton Road, Thurmaston, Leicester, LE4 8BB		
Phone Number:	07766 133804 (Heidi Greenham Apprenticeship Officer) 07770 843140 (Mark Pope Shared Apprenticeship Co-ordinator) Recruitment: 0300 456 5038		
E-mail:	central.recruitment@cskills.co.uk		
Main Contact:	Heidi Greenham (Apprenticeship Officer) heidi.greenham@citb.co.uk Mark Pope (Shared Apprenticeship Co-ordinator) mark.pope@citb.co.uk		
Course Location:	Various local and National Colleges for formal training. Site work will depend on Employers workload so applicants will be required to travel near and/or far.		
Course Overview:	Full Apprenticeship framework, employed full time with block or day release to College. Technical qualifications gained at college and QCF (NVQ) qualifications gained from the work-place. On and off the job training. Mentored and managed by a dedicated Apprenticeship Officer to help the apprentice, employer, College and parents aid the apprentice gain their qualifications. Each apprentice is diagnosed for learning difficulties and extra support supplied if required.		
Referral Method:	On-line application only at www.bconstructive.co.uk or email Mark Pope for Shared Apprenticeship application details		
Selection Method:	Assessment and possible interview depending on employer		
Course Frequency:	This varies depending on Trade chosen		
Course Duration:	Minimum two years for an apprenticeship, three years for advanced apprenticeship, plumbing and electrical may take up part of a fourth year. Some apprentices progress to HNC/D and even Degree levels in Construction.		
Accreditation:	National/International recognised qualifications for the construction Industry. Diploma, QCF (NVQ) and Functional Skills in Maths and English.		
Expenses:	Employer and Cskills pay for travel to and from College. Accommodation, paid for by Cskills if required		
Wage:	Varies between employers but must meet the Government Guidelines for apprentices.		

Provider Type:	Further Education College		
Provider name:	City College Southampton	Programme name:	Full and Part Time Courses
Vocational area:	<p>Provides career focused courses for young people at various levels and across an extensive range of subject areas, including:</p> <ul style="list-style-type: none"> - Art & Design - Beauty - Business & Accounting - Childcare & Early Years - Construction Crafts - Construction Management - Engineering - ESOL - Games Design - Hairdressing & Barbering - Health & Social Care - Hospitality & Catering - IT & Digital Communications - Life & Living Skills - Marine - Media - Motor Vehicle - Performing Arts - Photography - Production Arts - Sport - Travel & Tourism <p>Plus various part-time courses and professional qualifications for adult learners and employers. Also offer a large range of Apprenticeships (Intermediate, Advanced and Higher levels).</p>		
Entry requirements:	Varies depending on levels – please visit www.southampton-city.ac.uk		
Address:	City College, St Mary Street, Southampton, SO14 1AR www.southampton-city.ac.uk		
Phone Number:	023 8048 4848		
E-Mail:	enquiries@southampton-city.ac.uk		
Main Contact:	Information, Advice & Guidance team		
Course location:	Main campus in central Southampton or the Marine Skills Centre in Woolston for specialist marine skills training		
Course overview:	Various – please visit www.southampton-city.ac.uk		
Referral Method:	Online application, Email, Phone, or come in to City College to see one of our Advisors		
Selection method:	Interview and assessment		
Course frequency:	Varies		
Course duration:	Most level 1 and level 2 full-time courses are 1 year and level 3 are 2 years. Part-time courses vary in duration based on the level and complexity of the training.		
Accreditation:	Varies		
Expenses:	Individually assessed based on household income – possible support available for travel and food expenses through the bursary scheme		
Wage:	n/a		

Provider Type:	Training		
Provider name:	City College	Programme name:	Apprenticeships Southampton
Vocational area:	<p>One of the largest providers of Apprenticeships in the region, covering a wide range of careers at various levels (Intermediate, Advanced & Higher), including:</p> <ul style="list-style-type: none"> • Accountancy • Business Administration • Information Technology (IT) • Childcare & Early Years • Health & Social Care • Construction • Engineering • Marine • Motor Vehicle • Hairdressing & Barbering • Catering 		
Entry requirements:	<p>Varies depending on apprenticeship and level – please visit www.southampton-city.ac.uk/apprenticeships</p> <p>Apprenticeships are subject to interview and assessment. Apprentices will need to have relevant employment.</p>		
Address:	<p>City College, St Mary Street, Southampton, SO14 1AR</p> <p>www.southampton-city.ac.uk</p>		
Phone Number:	023 8057 7224		
E-Mail:	apprenticeships@southampton-city.ac.uk		
Main Contact:	Apprenticeship team		
Course location:	Main campus in central Southampton or the Marine Skills Centre in Woolston for specialist marine skills training		
Course overview:	<p>Various – please visit www.southampton-city.ac.uk/apprenticeships</p>		
Referral Method:	Online application, Email, Phone, or come in to City College to see one of our Advisors		
Selection method:	Interview and assessment		
Course frequency:	Varies		
Course duration:	<p>Varies, but a minimum of 1 year.</p> <p>Mostly 12 month, 18 month or 24 month programmes.</p>		
Accreditation:	Varies		
Expenses:	n/a		
Wage:	Varies		

Provider Type:	Foundation Learning		
Provider name:	City College	Programme name:	City Horizons Southampton
Vocational area:	<p>City Horizons is a foundation learning programme specifically designed for young people, aged 16 – 22, which have not achieved GCSE English and maths at grade C/4 or above, and/or may find learning a challenge.</p> <p>The course provides a broad introduction to a variety of course areas and will also include some maths and English.</p> <p>Tasters are offered in a variety of areas, including:</p> <ul style="list-style-type: none"> - Beauty & Hairdressing - Construction - Engineering - Animal Care - Media - Hospitality - Motor Vehicle - Childcare & Early Years - Art & Design - Information Technology (IT) 		
Entry requirements:	None. An initial assessment will be conducted to assess what level they are working at.		
Address:	City College, St Mary Street, Southampton, SO14 1AR www.southampton-city.ac.uk		
Phone Number:	023 8048 4848		
E-Mail:	enquiries@southampton-city.ac.uk		
Main Contact:	Information, Advice & Guidance team		
Course location:	Main campus in central Southampton		
Course overview:	<p>City Horizons is suitable for young people who need to gain a qualification to progress to a specific Level 1 or Level 2 course, an apprenticeship, or work.</p> <p>On the course they will learn a variety of skills, such as:</p> <ul style="list-style-type: none"> - Working in business & administration - Word processing and presentation software - Ideas for small business - Career Progression - Customer Service - Using email - Team work - Travel and Tourism <p>The course will also include a taster in one or more of the areas listed above, in “Vocational Area”.</p>		
Referral Method:	Online application, Email, Phone, or come in to City College to see one of our Advisors		
Selection method:	Interview and assessment		
Course frequency:	September start but students are able to join throughout the year.		
Course duration:	1 year		
Accreditation:	Varies		
Expenses:	Individually assessed based on household income – possible support available for travel and food expenses through the bursary scheme		
Wage:	n/a		

Provider Type:	Further Education College
Provider name:	Eastleigh College
Vocational area:	<p>Large vocational provision with apprenticeship frameworks (Intermediate, Advanced & Higher) within :</p> <ul style="list-style-type: none"> - Business & Finance - Business Services - Construction & Surveying - Creative & Media Studies - Dental Nursing - Engineering - Hair & Beauty - Hospitality & Catering - Motor Vehicle <p>Eastleigh College also provides a wide range of apprenticeships that can be delivered entirely within the workplace and several Traineeship programmes throughout the year.</p>
Entry requirements:	Various depending on levels
Address:	<p>Eastleigh College Chestnut Avenue Eastleigh Hampshire SO50 5FS</p>
Phone Number:	023 8091 1000
E-Mail:	goplaces@eastleigh.ac.uk
Main Contact:	<p>Dan Wareham – Recruitment Officer dwareham@eastleigh.ac.uk 02380 648713 / 07776 995160</p>
Course location:	<p>Eastleigh College Above Bar Training Workplace Learning</p>
Referral Method:	Application, Phone, Email, Social Media, Open Events, Eastleigh College Reception
Selection method:	Interview & Assessment
Course frequency:	Various
Course duration:	Varies depending on programme and level of study
Accreditation:	Various

Provider Type:	Training		
Provider Name:	Eastleigh College	Programme Name:	Apprenticeships
Vocational area:	<p>Large vocational provision with apprenticeship frameworks (Intermediate, Advanced & Higher) within :</p> <ul style="list-style-type: none"> - Business & Finance - Business Services - Construction & Surveying - Creative & Media Studies - Dental Nursing - Engineering - Hair & Beauty - Hospitality & Catering - Motor Vehicle <p>Eastleigh College also provides a wide range of apprenticeships that can be delivered entirely within the workplace and several Traineeship programmes throughout the year.</p>		
Entry requirements:	<p>For apprenticeships entry is subject to interview and assessment. Apprentices will need to have relevant employment and for Intermediate Apprenticeships, have 4 GCSE's at grade D or higher including English & Maths and for Advanced Apprenticeships, have 4 GCSE's a grade C or higher including English & Maths, or be able to demonstrate ability to achieving the transferrable skills detailed within the framework.</p>		
Address:	Eastleigh College. Chestnut Avenue, Eastleigh, SO50 5FS		
Phone Number:	023 8091 1226		
E-mail:	experts@eastleigh.ac.uk		
Main Contact:	Dan Wareham – Lead Apprenticeship Officer		
Course Location:	Eastleigh College		
Course Overview:	<p>A large number of various apprenticeships are available. Learners are expected to find their own employer to go alongside the course offered. Specific details can be found on the website:</p> <p>www.eastleigh.ac.uk/employers/what-we-offer</p>		
Referral Method:	Interview, Phone, Application, Email, Drop-In		
Selection Method:	Interview with Course Manager		
Course Frequency:	Various		
Course Duration:	Various		
Accreditation:	Various		
Wage:	Various		

Provider Type:	Foundation Learning		
Provider Name:	Eastleigh College	Programme Name:	Gateway to Work (GTWK)
Vocational area:	Foundation		
Entry requirements:	Nil		
Address:	Eastleigh College Chestnut Avenue Eastleigh SO50 5FS		
Phone Number:	023 8091 1254		
E-Mail:	kbillington@eastleigh.ac.uk		
Main Contact:	Reception or Karl Billington		
Course location:	Eastleigh College		
Course overview:	<p>The Gateway to Work course is a Level 1 multi-skilled package which provides 560glh's of tuition. It is a modular course comprising 9 learning areas and offers not only Maths and English (Functional Skills) from Entry 1 to Level 2 but also The Arts Award bronze qualification.</p> <p>The learning areas include ICT, Personal Development, Personal Effectiveness Practical Skills, Diversity, Customer Service, Cooking, Sport & Leisure, Money Management and Personal Development.</p>		
Referral Method:	Interview, Phone, Application, E-mail, drop in, On-line, progression from Level 1 & Level 2 (As required).		
Selection method:	Interview with Course Manager		
Course frequency:	1 roll-on roll-off course starting Sept with learners joining and leaving throughout the year.		
Course duration:	560 TQT (35 weeks approx.)		
Accreditation:	LASER L.E.A.P. Award/Certificate/Diploma C&G Functional Skills maths, English Bronze Arts Award		
Expenses:	Individually assessed and dependant on household income. Possible bursary Possible travel assistance		
Wage:	Nil		

Provider Type:	Foundation Learning		
Provider Name:	Eastleigh College	Programme Name:	Vocational Skills for Work (VSWK)
Vocational area:	Foundation		
Entry requirements:	Entry 3 level Maths and English or equivalent		
Address:	Eastleigh College Chestnut Avenue Eastleigh SO50 5FS		
Phone Number:	023 8091 1254		
E-Mail:	kbillington@eastleigh.ac.uk		
Main Contact:	Reception or Karl Billington		
Course location:	Eastleigh College		
Course overview:	<p>The VSWK course is a Level 1 business orientation course focusing on the process of creating a product for the market place. A full time course (540 TQT) it offers Level 1 WorkSkills as a primary qualification alongside functional Skills or GCSE maths and English (dependant on ability).</p> <p>You will also have the opportunity to undertake work experience and run a mark stall.</p> <p>This runs alongside the Bronze Arts Award qualification.</p>		
Referral Method:	Interview, Phone, Application, E-mail, drop in, On-line, progression from other Foundation courses		
Selection method:	Interview with Course manager		
Course frequency:	1 course starting Sept 2016		
Course duration:	560 TQT (35 weeks approx.)		
Accreditation:	BTEC WorkSkills Level 1 C&G Functional Skills Maths & English GCSE Maths/English if Required Bronze Arts Award		
Expenses:	Individually assessed and dependant on household income. Possible bursary Possible travel assistance Potential PPE project dependant		
Wage:	Nil		

Provider Type:	Foundation Learning		
Provider Name:	Eastleigh College	Programme Name:	Enterprise Skills 2 ESK2
Vocational area:	Foundation		
Entry requirements:	Level 1 Maths and English or equivalent		
Address:	Eastleigh College Chestnut Avenue Eastleigh SO50 5FS		
Phone Number:	023 8091 1254		
E-Mail:	kbillington@eastleigh.ac.uk		
Main Contact:	Reception or Karl Billington		
Course location:	Eastleigh College		
Course overview:	<p>The ESK2 course is a level 2 business orientation course focusing on the process of creating a product for the market place. A full time course (540 TQT) it offers optional Level 2 or level 1 WorkSkills as a primary qualification alongside functional Skills or GCSE maths and English (dependant on ability). You will also have the opportunity to undertake work experience and run a mark stall.</p> <p>This runs alongside the Bronze Arts Award qualification.</p>		
Referral Method:	Interview, Phone, Application, E-mail, drop in, On-line, progression from other Foundation courses		
Selection method:	Interview with Course manager		
Course frequency:	1 course starting Sept 2016		
Course duration:	560 TQT (35 weeks approx.)		
Accreditation:	BTEC WorkSkills Level 2 C&G Functional Skills Maths, English GCSE Maths/English as required Bronze Arts Award		
Expenses:	<p>Individually assessed and dependant on household income. Possible bursary Possible travel assistance Potential PPE project dependant</p>		
Wage:	Nil		

Provider Type:	Further Education College		
Provider Name:	Eastleigh College	Programme Name:	Enterprise Skills 3 ESK3
Vocational area:	Foundation		
Entry requirements:	Level 2 Functional Skills Maths and English or equivalent		
Address:	Eastleigh College Chestnut Avenue Eastleigh SO50 5FS		
Phone Number:	023 8091 1254		
E-Mail:	kbillington@eastleigh.ac.uk		
Main Contact:	Reception or Karl Billington		
Course location:	Eastleigh College		
Course overview:	<p>The ESK3 course is a level 3 business management course focusing on Enterprise and starting a business while creating a branded product for the market place. As a full time course, it offers Level 3 NCFE Diploma in Business - Enterprise as a primary qualification alongside functional Skills or GCSE maths and English (dependant on ability). You will also have the opportunity to undertake work experience and run a mark stall.</p> <p>This runs alongside the Silver Arts Award qualification.</p>		
Referral Method:	Interview, Phone, Application, E-mail, drop in, On-line, progression from other Foundation courses		
Selection method:	Interview with Course manager		
Course frequency:	1 course starting Sept 2016		
Course duration:	560 TQT (35 weeks approx.)		
Accreditation:	NCFE Level 3 Business Skills - Enterprise C&G Functional Skills Maths, English GCSE Maths/English as required Silver Arts Award		
Expenses:	Individually assessed and dependant on household income. Possible bursary Possible travel assistance Potential PPE project dependant		
Wage:	Nil		

Provider Type:	Personal Development		
Provider Name:	Southampton City Council Employment Support Team	Programme Name:	TEEM
Support area:	Supported Employment Service		
Eligibility requirements:	Must be living in Council / Housing Association accommodation		
Address:	Work Clubs across Southampton: Mondays: Bitterne Library 10am-12pm (Open Access) YMCA Weston Community Library 1pm-3pm Tuesdays: Shirley Warren Centre 1pm-3pm Wednesdays: Central Housing Office 1pm-3pm Thursdays: Central Library Learning Centre 3pm-5pm		
Phone Number:	023 8091 7585		
E-mail:	employment.support.team@southampton.gov.uk		
Main Contact:	Francesca Prior		
Overview:	TEEM (Training, Education, Employment, Motivation) is a supported employment service that works with people who live in council / housing association accommodation. Employment Officers can work with people on a 1:1 basis and clients can also access work clubs across the city. TEEM can support with CV writing, job search, interview techniques, employability, application forms, advice and guidance and more.		
Referral Method:	Email Francesca.prior@southampton.gcsx.gov.uk to request a referral form or for more information please call 023 8091 7585		
Support Duration:	Support is offered for as long as needed.		
Accreditation:	N/A		
Expenses:	N/A		

Provider Type:	Training		
Provider Name:	Southampton City Council Employment Support Team	Programme Name:	Employability Course
Vocational area:	Employability skills		
Entry requirements:	19+, Claiming ESA / JSA / UC		
Address:	Southampton boundaries		
Phone Number:	023 8091 7868		
E-mail:	Francesca.prior@southampton.gov.uk		
Main Contact:	Francesca Prior		
Course Location:	City Centre		
Course Overview:	3 days of Employability skills – unaccredited. Looking at core skills, selling yourself, beliefs and values. CV's, covering letters and application forms. Job descriptions and person specs. Interview skills and interview prep.		
Referral Method:	Contact Francesca		
Selection Method:	None		
Course Frequency:	Courses in Feb, March and April 2017		
Course Duration:	3 Days		
Accreditation:	None		
Expenses:	None – Lunch provided		
Wage:	None		

Provider Type:	Training		
Provider Name:	Southampton City Council Employment Support Team	Programme Name:	IMHES (Integrated Mental Health Employment Service)
Support Area:	Mental Health		
Eligibility requirements:	18 – 65 years old receiving a service from Southampton Community Mental Health Teams.		
Address:	Service is based within Southampton CMHTs.		
Phone Number:	023 8091 7865		
E-mail:	ricky.wilton@southampton.gov.uk		
Main Contact:	Ricky Wilton		
Support Location:	Based within Southampton CMHTs.		
Overview:	IMHES is a supported employment service for 18 – 65 year olds who receive support from Southampton CMHTs.		
Referral Method:	Direct referrals to IMHES team members based within Southampton CMHTs		
Selection Method:	N/A		
Support Frequency:	N/A		
Support Duration:	Support for as long as needed unless client is discharged from CMHT. In this case, support will continue for 6 months after discharge.		
Accreditation:	No		
Expenses:	N/A		
Wage:	N/A		

Provider Type:	Foundation Learning		
Provider name:	Enham	Programme name:	S2A (Skills to achieve)
Vocational area:	Various		
Entry requirements:	None		
Address:	1a Fairways House Mount Pleasant Road Southampton SO14 OQB		
Phone Number:	023 8021 1683		
E-Mail:	kerry.weir@enham.org.uk		
Main Contact:	Kerry Weir		
Course location:	Southampton		
Course overview:	<p>Min 16 hours a week over 4 days - Opportunity to gain Functional skills in English, Math and ICT up to level 1 level 2 available for learners that can achieve this. PSD qualifications; PX2, Sexual Health awareness, substance misuse, safeguarding, healthy eating, money management skills, alcohol awareness, exercise studies. Vocational qualifications; employability certificate, c.v. writing, interview skills. Work placements in a variety of vocational areas.</p> <p>Intensive job search programme 12 hours a week over 4 days – learners will focus on job club activities only and work tasters with the view to gaining employment/apprenticeships. Learners that have completed all their chosen qualifications will automatically move onto the intensive job search programme.</p>		
Referral Method:	Self-referral accepted on phone or walk in		
Selection method:	Interview		
Course frequency:	Rolling programme		
Course duration:	6 months with the view to progress into work/apprenticeships or further education at any stage of the programme		
Accreditation:	City and Guilds		
Expenses:	Bus travel paid to all learners		
Wage:	£20- £40 depending on circumstances/ Breakfast and Lunch provided		

Provider Type:	Training		
Provider name:	Fareport Training	Programme name:	Apprenticeships & Work-based Learning
Vocational area:	Business Administration, Customer Service, Hairdressing, Health & Social Care, I.C.T., Management, Retail, Supporting Teaching & Learning in Schools, Team Leading, Warehousing & Distribution.		
Entry requirements:	None; but a good standard of English and Maths is desirable		
Address:	Westfield House, 28a, Bath Lane (Lower) Fareham Hampshire PO16 0DH		
Phone Number:	01329 825805		
E-Mail:	Jason.mclean@fareport.co.uk		
Main Contact:	Jason Mclean		
Course location:	Within the workplace		
Course overview:	Your training will be carried out within the workplace with the support of your employer and /or mentor and a designated assessor. You will work towards a qualification in your vocational area, Technical Certificates to demonstrate underpinning knowledge and Functional Skills in English, Math and ICT where applicable		
Referral Method:	Self-referral via our web-site, Email or telephone. Through your employer or via the Apprenticeship Vacancy On Line service		
Selection method:	Initial Assessments and an Interview will be carried out with Fareport and/or the employer		
Course frequency:	We will start your training as soon as you are settled into employment		
Course duration:	On average between 12 – 18 months, depending on the programme, work commitments, hours worked and ability of the individual.		
Accreditation:	Level 2 Intermediate, Level 3 Advanced Apprenticeship and levels 4 & 5 Higher Apprenticeships		
Expenses:	To be discussed with the employer		
Wage:	As stipulated by employer or as advertised within an apprenticeship vacancy		

Provider Type:	Training		
Provider Name:	First4Skills	Programme Name:	Apprenticeships
Vocational area:	Retail, Business Administration, Customer Service, Warehousing, Team Leading, Management		
Entry requirements:	None Required		
Address:	Head Office: Princes Dock 12 Princes Parade Liverpool L3 1BG		
Phone Number:	0330 024 9363		
E-mail:	info@first4skills.com		
Course Location:	In the place of work		
Referral Method:	Register online via www.first4skills.com and find Apprenticeships tab		
Course Frequency:	Ongoing		
Course Duration:	12 months		
Expenses:	This is detailed on the job roles		
Wage:	From £3.40 per hour upwards		

Provider Type:	Training		
Provider Name:	FNTC Training Consultancy	Programme Name:	Traineeships
Vocational area:	Childcare- can be adapted to suit needs of health and social care and business admin.		
Entry requirements:	16-24 years, does not hold a full level 3 qualification, is not currently employed, minimal work experience.		
Address:	22-24 commercial Road Totton SO40 3BY		
Phone Number:	02380 866664		
E-mail:	Kelly.miller@fntctraining.co.uk		
Main Contact:	Kelly Miller		
Course Location:	Totton		
Course Overview:	Working towards childcare qualification, employability skills to meet individual needs functional skills in English and Maths and also a suitable work placement of area interested in.		
Referral Method:	Email or phone		
Selection Method:	Following an interview we would discuss if the traineeship is suitable for the individual learners needs.		
Course Frequency:	Roll on roll off- can join at any point in the year		
Course Duration:	4 months		
Accreditation:	CACHE, City and Guilds		
Expenses:	None		
Wage:	Bursary available depending on individual circumstances		

Provider Type:	Training		
Provider Name:	FNTC Training Consultancy	Programme Name:	Early Years Educator
Vocational area:	Childcare		
Entry requirements:	GCSE Grade C and above in English Language and Mathematics		
Address:	Chancery House Abbey Park Industrial Estate Romsey SO51 98DQ		
Phone Number:	01794 523857 / 07500770080		
E-mail:	Carol.goring@fntctraining.co.uk		
Main Contact:	Carol Goring		
Course Location:	Various locations across Hampshire, Dorset and Wiltshire		
Course Overview:	<p>The CACHE Level 3 Diploma in Early Years Education and Care (Early Years Educator) (VRQ) prepares learners to become Early Years Educators, enabling them to work with and care for children from birth to 5 years and gain knowledge of children aged 5 to 7 years.</p> <p>The aim of this qualification is to confirm the learner's competence to work in a Level 3 work role. It requires the learner to demonstrate the full application of skills, knowledge and understanding. This qualification will guide and assess the development of knowledge and skills relating to early years.</p>		
Referral Method:	Application via NAS or Indeed – or direct referral via Careers/Employment advisors		
Selection Method:	1 st Interview with FNTC, Skills Assessment and Qualification suitability followed by 2 nd interview with prospective employer		
Course Frequency:	Ad Hoc through the year, based on current vacancies		
Course Duration:	18 months		
Accreditation:	Cache Level 3 Diploma in Early Years Education and Care (VRQ)		
Expenses:	TBC with employer		
Wage:	From £99 per week dependent on hours and hourly rate		

Provider Type:	Training		
Provider Name:	FNTC Training Consultancy	Programme Name:	Health and Social Care Levels 2, 3 and 5
Vocational area:	Health and Social Care		
Entry requirements:	No formal entry requirements for the Level 2 & 3 qualifications but must be at least 16 years of age. Level 5 will need to be at least 19 years of age and recommended they will hold a Level 3 qualification or above in a related area.		
Address:	Chancery House, Abbey Park, Industrial Estate, Romsey, SO51 98DQ		
Phone Number:	01794 523857 / 07500770080		
E-mail:	Carol.goring@fntctraining.co.uk		
Main Contact:	Carol Goring		
Course Location:	Various locations across Hampshire, Dorset and Wiltshire		
Course Overview:	<p>Level 2 For those who wish to work in a supervised role with adults in Health and Social Care settings in England. Includes: supporting individuals with their physical and emotional care, daily living needs and health care procedures. Made up of three pathways: Generic Health and Social Care, Dementia, and Learning Disability a must-have for all those undertaking the Level 2 Health and Social Care Apprenticeship.</p> <p>Level 3 For those who wish to work in a senior role with adults in Health and Social Care settings in England. Covers a wide range of areas as above. It is made up of three pathways as above. A must-have for all those undertaking the Level 3 Health and Social Care Apprenticeship.</p> <p>Level 5 For managing practice and leading others in adult health and social care provision or in children and young people's services. It has six pathways and covers: Safeguarding and protection, Developing and carrying out policy, Managing care services, change programmes and recruitment , Promoting and developing best practice, Supporting development and partnership working, Care management, Quality systems and improvement</p>		
Referral Method:	Application via NAS or Indeed – or direct referral via Careers/Employment advisors		
Selection Method:	1 st Interview with FNTC, Skills Assessment and Qualification suitability followed by 2 nd interview with prospective employer		
Course Frequency:	Ad Hoc through the year, based on current vacancies		
Course Duration:	12 - 18 months		
Accreditation:	Cache Level 2 Diploma in Health and Social Care (Adults) for England / Cache Level 3 Diploma in Health and Social Care (Adults) for England / Cache Level 5 Diploma in Leadership for Health and Social Care and Children and Young People Services		
Expenses:	TBC with employer		
Wage:	From £99 per week dependent on hours and hourly rate		

Provider Type:	Training		
Provider Name:	FNTC Training Consultancy	Programme Name:	Supporting Teaching and Learning in Schools Level 2
Vocational area:	Childcare		
Entry requirements:	There are no formal requirements although Function Skills will be offered based on an initial assessment		
Address:	Chancery House Abbey Park Industrial Estate Romsey SO51 98DQ		
Phone Number:	01794 523857 / 07500770080		
E-mail:	Carol.goring@fntctraining.co.uk		
Main Contact:	Carol Goring		
Course Location:	Various locations across Hampshire, Dorset and Wiltshire		
Course Overview:	<p>Level 2 will enable the learner to develop the knowledge and skills needed when supporting teaching and learning in the school environment. It is suitable for learners working in roles that support pupils' learning including teaching assistants, learning support assistants and special needs assistants. It is made up of mandatory and optional units which are based on knowledge and skills and includes optional units that allow learners to achieve above the level of qualification.</p> <p>Level 3 qualification will provide learners with a secure understanding of the knowledge and skills needed when working directly with children or young people in school environments. It allows learners to achieve at both above and below the level of qualification as Level 4 and Level 2 units have been included and is made up of mandatory and optional units which are based on knowledge and skills. It is suitable for teaching assistants, learning support assistants, parent support advisors, learning mentors or those in similar roles at level 3.</p>		
Referral Method:	Application via NAS or Indeed – or direct referral via Careers/Employment advisors		
Selection Method:	1 st Interview with FNTC, Skills Assessment and Qualification suitability followed by 2 nd interview with prospective employer		
Course Frequency:	Ad Hoc through the year, based on current vacancies		
Course Duration:	12 months		
Accreditation:	Cache Level 2 Certificate in Support Teaching and Learning in Schools / Cache Level 3 Diploma in Specialist Support for Teaching and Learning in Schools		
Expenses:	TBC with employer		
Wage:	From £99 per week dependent on hours and hourly rate		

Provider Type:	Training		
Provider Name:	FNTC Training Consultancy	Programme Name:	Business Admin and Customer Service Apprenticeships
Vocational area:	Business		
Entry requirements:	There are no formal requirements although Function Skills will be offered based on an initial assessment		
Address:	Chancery House, Abbey Park, Industrial Estate, Romsey, SO51 98DQ		
Phone Number:	01794 523857 / 07500770080		
E-mail:	Carol.goring@fntctraining.co.uk		
Main Contact:	Carol Goring		
Course Location:	Various locations across Hampshire, Dorset and Wiltshire		
Course Overview:	<p>Business Admin</p> <p>At level 2 you can learn how to communicate and work in a business environment and how to manage and improve your performance. You will focus on problem solving, working effectively with other people, and producing business documents. You will develop skills to support the organisation of events, prepare for meetings and business travel and telephone and face to face reception duties.</p> <p>At level 3 you will learn how to negotiate, supervise, manage and contribute to the running of an office. You will learn the importance of updating your organisational policies, procedures and processes with regard to business administration.</p> <p>Customer Service</p> <p>At level 2 you will learn the importance of customer service, communicating effectively and ensuring customer safety and security. You will also learn how to give a positive impression of yourself and your organisation, how to be customer focussed, give a good service, resolve customer problems and deal with difficult situations.</p> <p>At Level 3 you may be in a supervisory position/position of authority where you can process referred complaints, analyse feedback and implement improvements or make recommendations in enhanced customer service.</p>		
Referral Method:	Application via NAS or Indeed – or direct referral via Careers/Employment advisors		
Selection Method:	1 st Interview with FNTC, Skills Assessment and Qualification suitability followed by 2 nd interview with prospective employer		
Course Frequency:	Ad Hoc through the year, based on current vacancies		
Course Duration:	12 months		
Accreditation:	Level 2 Diploma in Business Administration (combined qualification) (10383) Level 3 Diploma in Business Administration (combined qualification) (10384)		
Expenses:	TBC with employer		
Wage:	From £99 per week dependent on hours and hourly rate		

Provider Type:	Training		
Provider Name:	HAHA Training	Programme Name:	City & Guilds Level 2 & Level 3 NVQ in Hairdressing and Barbering
Vocational area:	Hairdressing and Barbering		
Entry requirements:	There are no formal requirements at Level 2. All applicants will be interviewed.		
Address:	12 London Road North End Portsmouth PO2 0LH Deacon Road Bursledon Southampton		
Phone Number:	023 9266 6151		
E-mail:	Info@hahatraining.co.uk		
Main Contact:	Steven Churcher		
Course Location:	12 London Road, North End, Portsmouth, PO2 0LH & Deacon Road, Bursledon, Southampton		
Course Overview:	One day per week training in centre or workplace and work experience with employer. Apprenticeship courses are a minimum of 12 months.		
Referral Method:	Application form		
Selection Method:	Interview process		
Course Frequency:	Rolling programme though out the year		
Course Duration:	12 months minimum		
Accreditation:	City and Guilds		
Expenses:	A Hairdressing Kit will be required		
Wage:	Apprentices to be paid minimum wage by their employer		

Provider Type:	Personal Development		
Provider name:	Hampshire FA	Programme name:	Football Futures
Vocational area:	Volunteering in football		
Entry requirements:	Aged 14-19		
Address:	Hampshire FA, Winklebury Way, Winklebury, Basingstoke, RG22 4RP		
Phone Number:	01256 853000		
E-Mail:	chris.smith@HampshireFA.com		
Main Contact:	Chris Smith		
Course location:	Countywide		
Course overview:	<p>Football Futures The Football Futures programme is aimed at offering young people regional, national and international volunteering opportunities and support across 6 themes:</p> <ul style="list-style-type: none"> - Coaching and Working with teams - Refereeing - Running Events - Running and Developing the Game - Promoting the Game - RESPECT Ambassadors <p>Football Futures is a volunteering programme and not a placement or course opportunity. Through the programme young people will receive rewards for their volunteering hours in football. The scheme will also inform young people of volunteering opportunities through Hampshire on a regular basis and offer discount to courses and free workshops. Young people are expected to take responsibility for their own placements and make arrangements with that organisation or Club as necessary.</p>		
Referral Method:	Young People can be referred by emailing Chris Smith		
Selection method:	All Young People can be part of the scheme		
Course frequency:	Ongoing		
Course duration:	Ongoing		
Accreditation:	FA Certification		
Expenses:	None		
Wage:	None		

Provider Type:	Training		
Provider Name:	HIT Training	Programme Name:	Apprenticeships
Vocational area:	Hospitality and Care		
Entry requirements:	None		
Address:	Crofton House, Unit C, Fareham Heights, Standard Way, Fareham, PO16 8XT		
Phone Number:	07951 522687		
E-mail:	terry.lench@hittraining.co.uk		
Main Contact:	Terry Lench		
Course Location:	On site		
Course Overview:	Apprenticeships in care, hospitality and maths and English		
Referral Method:	Email		
Selection Method:	Interview		
Course Frequency:	On demand		
Course Duration:	Average 12 months		
Accreditation:	NVQ, Diploma and Functional Skills Qualification		
Expenses:	N/A		
Wage:	Minimum £3.40 per hour		

Provider Type:	Training		
Provider Name:	HTP Apprenticeship College	Programme Name:	Apprenticeships and Traineeships
Vocational area:	Hospitality, Catering, Business Administration, Customer Service, Retail, Health and Social Care, Management, Cleaning Services		
Entry requirements:	None		
Address:	1000 Lakeside North Harbour Western Road Portsmouth PO6 3EN		
Phone Number:	02392 374752		
E-mail:	nikki.cruttenden@htp.ac.uk		
Main Contact:	Nikki Cruttenden		
Course Location:	Across the South		
Course Overview:	Dependent on programme		
Referral Method:	Phone / Email		
Selection Method:	Full IAG and Interview		
Course Frequency:	Rolling		
Course Duration:	Traineeships – 8 – 26 weeks Apprenticeships – 12 – 18 months		
Accreditation:	As per awarding body		
Expenses:	Dependent on programme		
Wage:	Apprenticeship minimum wage would apply to these posts though worth noting employers often pay considerably more.		

Provider Type:	Training		
Provider Name:	Icon Training	Programme Name:	Apprenticeships and Traineeships
Vocational area:	Traineeship and Level 2 Apprenticeships have no specific entry requirements. Please speak to ICON Training for more details and programme entry requirements.		
Entry requirements:	61 Newport Road Caldicot Monmouthshire NP26 4BR		
Address:	07879 118827 – Richard West 07920 262166 – James Coates 01291 423 655 – Office		
Phone Number:	Richard.west@icon-training.com James.Coates@icon-training.com		
E-mail:	Area Business Lead – Richard West Skills Assessor – James Coates		
Main Contact:	South East and National		
Course Location:	Apprenticeship & Employed Staff Training in Active Leisure & Learning: Traineeships, Operational Services Level 2, Exercise & Fitness Level 2, Activity Leadership Level 2, Customer Service Level 2, Business Administration Level 2, Team Leading Level 2, Active Leisure Diploma Level 2, Sales Level 2. Leisure Management Level 3, Personal Training Level 3, Leadership & Management Level 3, Customer Service Level 3, Business Administration Level 3. We also offer a range of CPD courses commercially from Level 1 to Level 7		
Course Overview:	NAS or contact ICON Training directly		
Referral Method:	Introduction and employer/training provider interviews. All Traineeship programmes include work experience days.		
Selection Method:	Continuous enrolment.		
Course Frequency:	L2 Apprenticeships: 12 months L3 Advanced Apprenticeships: 12 months		
Course Duration:	Active IQ C & G ILM		
Accreditation:	No		
Expenses:	Specified by employer upon recruitment.		

Provider Type:	Further Education College		
Provider Name:	Itchen Sixth Form College	Programme Name:	Post-16 education
Vocational area:	A levels, GCSEs, Functional Skills, Vocational courses at Level 1-3		
Entry requirements:	<p>Open access.</p> <p>Minimum entry requirements:</p> <p>EFG GCSE grades for Level 1</p> <p>Mainly Ds at GCSE for Level 2</p> <p>Five GCSEs at C for level 3 Vocational courses, preferably including English and Maths.</p> <p>Five GCSEs at C+ for A levels (specific grades for specific courses apply).</p>		
Address:	Middle Road, Southampton, SO19 7TB		
Phone Number:	02380 435636		
E-mail:	info@itchen.ac.uk		
Main Contact:	Principal: Vanessa Cass		
Course Location:	Middle Road, Southampton, SO19 7TB		
Course Overview:	<p>The college offers an open-access post-16 full-time education at Levels 1-3, including 30 different A levels, GCSE resits, Functional Skills, and Vocational courses at Level 1-3.</p> <p>Qualifications can lead to university, apprenticeships, employment or training.</p> <p>Students must be aged at least 16 on September 1st of the year they want to start.</p> <p>Students aged over 19 on September 1st are classified as adults and will need to apply via the Adult Education team.</p>		
Referral Method:	By application form (www.itchen.ac.uk) or by contacting Admissions by phone.		
Selection Method:	See entry requirements		
Course Frequency:	Normal school term dates. September start only.		
Course Duration:	Full-time programme, normal school year.		
Accreditation:	All courses lead to nationally recognised qualifications from BTECs to Functional Skills to GCSEs to A levels.		
Expenses:	None. Full-time education is free for students up to the age of 19. There are minimal costs in some subjects, BTEC Public Services and Art Photography for example, but financial support is available for some students.		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Learndirect	Programme Name:	Traineeships
Vocational area:	Multi-Sector		
Entry requirements:	Minimum of Entry level 3 skills level on English and Maths. Must not hold any level 3 or higher qualifications. Other entry requirements dependant on age, please contact an Engagement Adviser to discuss.		
Address:	Learndirect Traineeship, 2 nd Floor, 8 Ogle Road, Southampton, Hampshire, SO14 7FB		
Phone Number:	Centre Number: 02476 308406 Engagement Adviser Team on Jamie: 07557 233028 Russell: 07872 544284 Sophie: 07469 102463		
E-mail:	Stephen.deller@learndirect.com		
Main Contact:	Stephen Deller Business Manager 07584344512		
Course Location:	Learndirect Traineeship, 2 nd Floor, 8 Ogle Road, Southampton, Hampshire, SO14 7FB		
Course Overview:	A traineeship is an education and training programme with work experience that unlocks the great potential of young people and prepares them for their future careers by helping them to become 'work ready'. Designed to help young people aged 16 to 24 who don't yet have the appropriate skills or experience, traineeships provide the essential work preparation training, English, maths and work experience needed to secure an apprenticeship or employment. Traineeships are an ideal opportunity for young people, aged 16 to 24, who are motivated to get a job but lack the skills and experience that employers are looking for. Those who have been unsuccessful when applying for an apprenticeship or other job due to a lack of skills and experience are most likely be good candidates for a traineeship.		
Referral Method:	Please contact a member of the Engagement Adviser Team.		
Selection Method:	Eligibility screening interview and initial assessments into English and Maths skills levels		
Course Frequency:	Rolling entry, every two weeks.		
Course Duration:	10-16 week depending on age group		
Accreditation:	Pearson Functional skills if achieved		
Expenses:	Dependant on Eligibility		
Wage:	n/a		

Provider Type:	Foundation Learning		
Provider name:	MPCT	Programme name:	Military Preparation College
Vocational area:	NCFE Uniformed Services Level 2 City & Guilds Employability Skills Level 2 Functional Skills in Literacy and Numeracy GCSE English and Maths		
Entry requirements:	16-18 year olds		
Address:	Chamberlayne College for the Arts Tickleford Drive Weston Southampton SO19 9QP		
Phone Number:	08442 438438		
E-Mail:	enquiries@mpct.co.uk		
Main Contact:	Peter May – Lead instructor		
Course location:	Southampton		
Course overview:	Pre Vocational & Pre Apprenticeship Programmes – Introducing potential career paths – confidence and soft skill development, and Physical Training.		
Referral Method:	Call HQ on 08442 438438		
Selection method:	Informal Interview – Weekly		
Course frequency:	Roll on Roll off – weekly start dates available		
Course duration:	Specific for the individual		
Accreditation:	NCFE Uniformed Services GCSEs		
Expenses:	Financial support available		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	My Coaching	Programme Name:	Football Academy
Vocational area:	VRQ in Sports participation		
Entry requirements:	None		
Address:	38 Stanier Way Hedge End Southampton Hampshire SO30 2XF www.my-coaching.co.uk		
Phone Number:	Main Number: 01489 783288 Further Education: 023 8126 0405		
E-mail:	info@my-coaching.co.uk		
Main Contact:	James Welsh		
Course Location:	BTC Sports Ground, Newtown Youth Club		
Course Overview:	Students will study VRQ level 2 and VRQ level 3 alongside an enrichment program of 2 football training sessions and a match against professional and semi-professional clubs every week.		

Provider Type:	Training		
Provider Name:	My Coaching	Programme Name:	Primary School Sports Coaching
Vocational area:	1st For Sport Level 3 and Level 4 in Primary School Sport		
Entry requirements:	None		
Address:	38 Stanier Way Hedge End Southampton Hampshire SO30 2XF		
Phone Number:	Main Number: 01489 783288 Further Education: 023 81 260405		
E-mail:	info@my-coaching.co.uk		
Main Contact:	James Welsh		
Course Location:	BTC Sports Ground, Newtown Youth Club		
Course Overview:	Students will study for two years in 1st for sport level 3 and level 4 supporting primary school PE alongside an enrichment program of 3 afternoons per week being mentored by a My-Coaching primary school sport specialist.		
Referral Method:	Call: 023 81 260405, Email: info@my-coaching.co.uk Visit: www.my-coaching.co.uk/coaching		
Selection Method:	This will be followed up by phone interview then an individual 1-1 meeting.		
Course Frequency:	Enrolment – September 2016		
Course Duration:	2 years		
Accreditation:	City & Guilds		
Expenses:	N/A		
Wage:	N/A		

Provider Type:	Personal Development		
Provider name:	No Limits	Programme name:	Breakout Youth
Vocational area:	Voluntary Organisation offering support and guidance to young people aged 13-21 who identify lesbian, gay, bisexual, transgender or questioning their gender or sexuality.		
Address:	Confidentiality and safety is really important at Breakout, so the venues of the youth groups are not advertised. This means that only people who have been referred (by themselves or someone else) can come along to the sessions. For details of the venues and dates of upcoming sessions, please contact us using the details below.		
Phone Number:	02380 224 224		
E-Mail:	enquiries@breakoutyouth.org.uk		
Course overview:	<ul style="list-style-type: none"> • Breakout run a weekly youth group for members at safe locations across Hampshire where you can meet with other LGBT or unsure young people. • Many activities and visitors at the group for you to enjoy, gain support and information from. • Access to Breakout and No Limits staff for one on one support. • Provide access to other services that may help you. • Support with telling people about your gender or sexuality. • Access to free condoms, lube, Chlamydia screens and pregnancy testing and advice from qualified sexual health workers. • Help you to find ways to cope with challenges in your life. • Support you to stay safe in your relationships and your community. • Participation in work to combat homophobia and transphobia • 		
Referral Method:	Self-referral or referrals from other agencies/professional bodies		
Selection method:	Selection based on appropriateness of young person to the group – determined after referral		
Course frequency:	Groups meet weekly		
Course duration:	Continuous for as long as someone wants to be a member or until upper age limit		

Provider Type:	Personal Development, Information, Counselling, Support & Advocacy		
Provider name:	No Limits	Programme name:	Helping young People Help Themselves
Vocational area:	Charity for young people – support & advice – a range of specialist services on offer		
Entry requirements:	Young people under the age of 26		
Address:	13 High Street Southampton SO14 2DF		
Phone Number:	023 8022 4224		
E-Mail:	E-mail through website – www.nolimitshelp.org.uk or advice@nolimitshelp.org.uk		
Main Contact:	Depends on project referral, please call the above number		
Course location:	Hampshire wide projects and services		
Course overview:	<ul style="list-style-type: none"> • A2T (Access to Tenancy) • Anger management • Breakout (Lesbian, Gay, Bisexual Transgender) • Peer Support Youth Groups for 13-25 year olds who need extra support. • Next Steps (One to one support for young carers, care leavers and young offenders) • Counselling • Floating Support - A service for 16-25 year-olds who are at risk of homelessness or who want support to maintain their tenancy • DASH – help for under 25s with drug and alcohol problems • Bright Beginnings – A befriender project for parents to be • Just 4 U – Advocacy and independent visiting service for looked after Children and Young People. • No Limits Xtra – Support for Young people for when lots of things go wrong, including finances. 		
Referral Method:	Go to 'Services' section on website for referral information for each category.		
Facilities:	<ul style="list-style-type: none"> •Free internet •Telephones •Shower for young people who are homeless •Washing machine for young people who are homeless •Confidential advice •Counselling •Pregnancy testing •Chlamydia screening 		
Drop In Centre Opening Times:	Monday: 10am - 5pm Tuesday: 10am - 5pm Wednesday: 1.30pm - 8.00pm Thursday: 10am - 8.00pm Friday:10am - 5pm Saturday: 10am - 1.30pm Sunday: Closed		

Provider Type:	Training		
Provider name:	PETA LTD	Programme name:	Advanced Apprenticeship
Vocational area:	IT User, Business Admin, Customer Service, Engineering and IT (Networking & Systems)		
Entry requirements:	16 years and above IT User: GCSEs AT Grade E and above must include English, Maths or IT or an intermediate Apprenticeship or relevant level 2 qualifications Business Admin: GCSEs AT Grade A*-C and above must include English, Maths or the intermediate Apprenticeship or relevant level 2 qualifications Customer Service: GCSEs AT Grade A*-C and above must include English, Maths or the intermediate Apprenticeship or relevant level 2 qualifications Engineering: GCSEs AT Grade A*-C and above must include English, Maths & Science or the intermediate Apprenticeship or relevant level 2 qualifications IT (Networking & Systems): GCSEs AT Grade A*-C and above must include English, Maths or the intermediate Apprenticeship or relevant level 2 qualifications		
Address:	Various locations		
Phone Number:	023 9253 8724		
E-Mail:	apprenticeships@peta.co.uk		
Main Contact:	Engagement Team		
Course location:	In Portsmouth or Havant		
Course overview:	An Advanced Apprenticeship will allow you to develop proficiency and personal skills for employment. You will complete qualifications specifically selected to increase your employability in your chosen area along with the skills, knowledge and understanding to enable you to progress onto either a Higher level of Apprenticeship or onto Employment.		
Referral Method:	Telephone/online		
Selection method:	Registration interview		
Course frequency:	Throughout the year		
Course duration:	18 months to 3 years depending on programme		
Accreditation:	Various at levels 2 & 3. Contact PETA for more details.		
Expenses:	None		
Wage:	Meets national apprenticeship wage of £3.40 per hour although many of our employers pay substantially more.		

Provider Type:	Training		
Provider name:	PETA LTD	Programme name:	Study Programme
Vocational area:	ICT, Engineering		
Entry requirements:	16-18 years old No prior attainment at Level 2 in requested sector.		
Address:	PETA LTD 5 Kenwood Business Park, New Lane, Havant, PO9 2NT (Engineering) PETA Ltd 1 Access Point, Northarbour Road, Cosham, PO6 3TE (IT)		
Phone Number:	023 9253 8724		
E-Mail:	apprenticeships@peta.co.uk		
Main Contact:	Engagement Team		
Course location:	Portsmouth and Havant		
Course overview:	This is a level 2 programme that will allow you to develop proficiency and personal skills for employment. You will complete three/four qualifications specifically selected to increase your employability in your chosen area along with the skills, knowledge and understanding to enable you to access a PETA apprenticeship.		
Referral Method:	Telephone/online		
Selection method:	Registration interview		
Course frequency:	Multiple start dates throughout the year		
Course duration:	2 days a week for 36 weeks for ICT 4.5 days a week for 20 weeks or 2 days a week for 36 weeks for Engineering		
Accreditation:	Various at levels 1 & 2		
Expenses:	Travel		
Wage:	None		

Provider Type:	Training		
Provider name:	PETA LTD	Programme name:	Intermediate Apprenticeships
Vocational area:	Maintenance (including Electrical/Electronics), IT (Networks & Systems), Fabrication and Welding, Business Admin, Customer Service		
Entry requirements:	16 years and over Maintenance (including Electrical/Electronics): 4 GCSEs Grade C or above must include English and Maths IT (Networks & Systems): GCSEs A*-C Maths and English Fabrication and Welding: 4 GCSEs Grade C or above must include English and Maths Business Admin: GCSE F or higher in English and Maths Customer Service: GCSEs F and above in Maths & English		
Address:	Various locations		
Phone Number:	023 9353 8724		
E-Mail:	apprenticeships@peta.co.uk		
Main Contact:	Engagement Team		
Course location:	Addresses in Portsmouth and Havant		
Course overview:	Develop proficiency and personal skills for employment. You will complete qualifications specifically selected to increase your employability in your chosen area along with the skills, knowledge and understanding to enable you to progress onto an Advanced Apprenticeship or onto Employment.		
Referral Method:	Telephone/online		
Selection method:	Registration interview		
Course frequency:	Throughout the year		
Course duration:	12-18 months depending on program entered		
Accreditation:	Various at levels 1 & 2. Contact PETA for more information.		
Expenses:	none		
Wage:	Meets national apprenticeship wage of £3.40 per hour although many of our employers pay substantially more.		

Provider Type:	Personal Development		
Provider name:	The Prince's Trust	Programme name:	Explore Enterprise
Vocational area:	Self-Employment		
Entry requirements:	18 – 30 unemployment or working fewer than 16 hours a week		
Address:	The Prince's Trust 61-64 High Street Southampton SO14 2NS		
Phone Number:	02380 206 980		
E-Mail:	Emma.foley@princes-trust.org.uk		
Main Contact:	Emma Foley		
Course location:	Southampton & Portsmouth		
Course overview:	4 day course exploring a business idea. Personal skills, marketing & Sales, business finance & business plans.		
Referral Method:	0800 842 842		
Selection method:	Must attend an information session		
Course frequency:	Southampton 26 th – 29 th April Portsmouth 7 th – 10 th June Southampton 19 th 22 nd July Portsmouth 6 th – 9 th September Southampton 18 th – 21 st October Portsmouth 22 nd – 25 th November		
Course duration:	4 days		
Accreditation:	No		
Expenses:	Travel expenses		
Wage:	N/A		

Provider Type:	Personal Development		
Provider name:	The Prince's Trust	Programme name:	Fairbridge Programme
Vocational area:	Personal and Social Development		
Entry requirements:	13- 25 and At risk of being an educational underachiever, RONI, NEET		
Address:	61-64 High Street Southampton SO14 2NS		
Phone Number:	023 8020 6980		
E-Mail:	southamptoncentre@princes-trust.org.uk		
Main Contact:	Sarah.Kidd@princes-trust.org.uk 02380 206986		
Course location:	Southampton		
Course overview:	Personal and Social Development Course using Outdoor Activities. Includes 5 day course with a 2 night residential for 16 – 25 year olds and a 1 night residential for 13 – 16 year olds. Young people then complete Follow-On sessions (a combination of adventurous and non-adventurous activities) and 1:1 support to help them into a positive outcome.		
Referral Method:	Referral form / phone call to Helena Kelsey		
Selection method:	Young people come in for an initial induction and assessment and are then allocated to a relevant course		
Course frequency:	Monthly		
Course duration:	Approximately 7 – 10 weeks, however the length of a young person's engagement is dependent on their individual needs		
Accreditation:	Entry Level 3 in Teamwork + Interpersonal Skills		
Expenses:	Can support with travel in exceptional circumstances but this needs to be agreed in advance		
Wage:	N/A		

Provider Type:	Personal Development		
Provider name:	The Prince's Trust	Programme name:	Get Into
Vocational area:	Southampton and Eastleigh		
Entry requirements:	16 – 25 NEET (not in employment, education or training)		
Address:	61-64 High Street Southampton SO14 2NS www.princes-trust.org.uk/need_help/regions_and_countries/london_and_the_south_east/get_into_dates.aspx		
Phone Number:	Mobile – 07943 511 218 Office - 023 80 206989		
E-Mail:	James.trezise@princes-trust.org.uk		
Main Contact:	James Trezise		
Course location:	Southampton Area		
Course overview:	Vocational training programmes designed to progress young people into jobs or further training in a variety of vocational sectors		
Referral Method:	Direct to email or phone. The Prince's Trust will send out a poster and information.		
Selection method:	Invitation to an Information Session to learn more about the programme, followed by a selection to attend the Taster Day. After the Taster Day, a final selection is made for the programme.		
Course frequency:	Several each year		
Course duration:	A Taster day then a 2-4 week programme with 6 months progression support once the course has finished to get the young person into a positive outcome		
Accreditation:	Most Get into courses will include a Level 1 or Level 2 qualification specific to programme sector.		
Expenses:	All Travel is paid for. The course is completely free.		
Wage:	N/A		

Provider Type:	Personal Development		
Provider Name:	Hampshire Fire and Rescue Service	Programme Name:	Prince's Trust Team Programme
Vocational area:	Personal Development Employability		
Entry requirements:	16 – 25 years old Unemployed		
Address:	Hampshire Fire and Rescue Service Leigh Road Eastleigh Hampshire SO50 9SJ www.hantsfire.gov.uk/princestrust		
Phone Number:	Office: 023 8062 6706 Mobile: 07584 704537		
E-mail:	princes-trust@hantsfire.gov.uk		
Main Contact:	Fire Education Manager 14+ Karen Farr – 07584 704537 - karen.farr@hantsfire.gov.uk		
Course Location:	Southampton, New Forest, Eastleigh, Basingstoke, Andover, Fareham & Gosport and Rushmoor		
Course Overview:	<p>12 week full time personal, social and educational programme. Designed to develop employability skills and enhance positive next steps</p> <ul style="list-style-type: none"> • Week 1 – induction & team building. • Week 2 – residential week away completing team building exercises. • Weeks 3 – 5 – Fundraising & completion of local community project. • Week 6 – skills week including various training courses with the Fire Service. • Weeks 7 & 8 – work placement tailored to learner's interests. • Week 9 – Next Steps (e.g. CV writing, mock interviews & application forms) • Week 10 & 11 – fundraising & Team Challenge working with different groups in the community. • Week 12 – Final Presentation • <p>Throughout the course the learners complete a Prince's Trust qualification. Prince's Trust qualification Entry Level 3, 1 or 2 in Personal, Teamwork and Community Skills Fire Safety Awareness certificate Plus other Awareness and attendance certificates (example Sexual Health, Residential Team Work, Public Speaking etc.)</p>		

Referral Method:	Direct to email or phone.
Selection Method:	Informal interview & attendance at a Taster Selection Day.
Course Frequency:	9 programmes delivered throughout Hampshire (3 in Southampton) a year. Teams start in January, May & September each year.
Course Duration:	12 weeks
Accreditation:	A Taster day then the 12-week programme with up to 6 months progression support once the course has finished to get the young person into a positive outcome
Expenses:	Travel can be paid for. This course is completely free and young people can continue to claim their benefits (JSA).

Provider Type:	Personal Development		
Provider Name:	The Rainbow Project	Programme Name:	Life chances and Moving 4ward
Vocational area:	Employment and support		
Entry requirements:	<p>Young People aged 16-24 who are homeless or at risk of homelessness and have one of the following-</p> <ul style="list-style-type: none"> • an offending background • care leaver • health issues • learning difficulties • physical impairment <p>Must be living in an SO postcode area.</p>		
Address:	George Williams House Cranbury Place Southampton SO14 0LG		
Phone Number:	02380 223525		
E-mail:	trudi@therainbowproject.co.uk		
Main Contact:	Trudi Thompson		
Course Location:	N/A		
Course Overview:	<p>Life Chances- Providing 12 month paid opportunities for Young People who are seconded to organisations in and around the City to gain meaningful employment experience.</p> <p>Moving 4ward- Providing mentors to Young People to help them overcome the obstacles that prevent them from achieving their full potential.</p>		
Referral Method:	Please contact Trudi Thompson to request a referral form.		
Selection Method:	By referral form only		
Course Frequency:	N/A		
Course Duration:	N/A		
Accreditation:	N/A		
Expenses:	N/A		
Wage:	Minimum wage if working through Life Chances		

Provider Type:	Personal Development		
Provider name:	SAFE	Programme name:	Youth Choices
Vocational area:	Employability Skills, Self-esteem, Motivation and Confidence		
Entry requirements:	None		
Address:	1st Floor Dukes Keep Marsh Lane Southampton SO14 3EX		
Phone Number:	023 8070 2222		
E-Mail:	Nina.kelly@safe.org.uk		
Main Contact:	Nina Kelly		
Course location:	Various venues in Southampton and Eastleigh		
Course overview:	Cognitive Behavioural Therapy (CBT) based intervention to help people with mental health issues such as depression and anxiety to raise self-esteem, motivation and confidence to re-engage with employment or training		
Referral Method:	Phone or email		
Selection method:	Interview		
Course frequency:	Throughout the year dependent on group numbers		
Course duration:	5 weeks, 2 days per week		
Accreditation:	Attendance and participation certificate		
Expenses:	Travel, lunch and refreshments provided		
Wage:	Not applicable		

Provider Type:	Training		
Provider Name:	Saints Foundation	Programme Name:	Barclays Premier League Works
Entry requirements:	NEET 16-24 years old.		
Address:	St. Marys Stadium Brittania Road Southampton SO14 5FP		
Phone Number:	02380 711925		
E-mail:	mdixon@saintsfc.co.uk		
Main Contact:	Mike Dixon		
Course Location:	St. Mary's Stadium, Southampton		
Course Overview:	Barclays Premier League Works programme offers young adults, aged 16-24, who are not in education, training or employment, the opportunity to take part in an 12-week 'back-to- work' programme. Focusing on developing employability, communication and teamwork skills, alongside the opportunity to undertake sports-based and employability qualifications, the programme's aims are to improve confidence, motivation and self-esteem, in order to help overcome any potential barriers to employment.		
Referral Method:	Request referral form from mdixon@saintsfc.co.uk		
Selection Method:	Selection made after Risk Assessment		
Course Frequency:	3 times per year		
Course Duration:	12 weeks		
Accreditation:	FA Level 1 in Football Coaching Level 1 Award in Personal Development for Employment		
Expenses:	Travel expenses will be paid by JCP if participant is claiming JSA Saints Foundation is unable to pay expenses for travel		
Wage:	N/A		

Provider Type:	Personal Development		
Provider Name:	Saints Foundation	Programme Name:	Saints Street FC
Entry requirements:	NEET 16-24 years old.		
Address:	St. Marys Stadium Brittania Road Southampton SO14 5FP		
Phone Number:	02380 711925		
E-mail:	mdixon@saintsfc.co.uk		
Main Contact:	Mike Dixon		
Course Location:	Goals Soccer Centre, Millbrook (Transport available from St. Mary's Stadium)		
Course Overview:	<p>Saints Street FC is an initiative that offers young adults, aged 16-24, who are not in education, training or employment the opportunity to learn the game of Street Football. Street Football is a 4v4 version of football that is featured in international competitions such as the Homeless World Cup. Through learning the game there are the staffs relate skills you may use on the pitch to things they will encounter in their everyday lives. The sessions would allow the young people to work with Saints Foundation members of staff and discuss potential future career plans or be referred onto other programmes. Saints Street FC is designed to be inclusive for men and women of all abilities and everyone is welcome. The sessions would allow the young people to work with Saints Foundation members of staff and discuss potential future career plans.</p>		
Referral Method:	Contact mdixon@saintsfc.co.uk or 02380 711925		
Selection Method:	All welcome		
Course Frequency:	Rolling year long		
Course Duration:	Rolling year long		
Accreditation:	None		
Expenses:	None (Limited travel available from St. Mary's Stadium and bus stop outside Asda)		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Saints Foundation	Programme Name:	Saints4Sport
Vocational area:	Engagement, employment and training		
Entry requirements:	Over 18. - Homeless or at risk of being homeless - Currently or previously involved in criminal activity - Mental health problems - Alcohol or Substance Misuse issues		
Address:	Saints Foundation, St Marys Stadium, Britannia Road, Southampton, SO14 5FP		
Phone Number:	02380 727726		
E-mail:	llatona@saintsfc.co.uk		
Main Contact:	Lisa Latona		
Course Location:	Various Locations depending on which session young person attends		
Course Overview:	<p>Saints4Sport is an award winning project in partnership with Society of St. James aimed at vulnerable adults over 18 years old who may have substance or alcohol issues, affected by mental health problems, currently or previously involved in criminal activity and clients who maybe homeless or at risk of being homeless.</p> <p>The referral based project which runs in Southampton offers a daily timetable of sporting activities, these include: Box-Fit, Women's Self-defence, Gym, Kickboxing, Fishing, Football, Equine Therapy, Gardening and Golf.</p> <p>The project offers a structured and safe environment for participants to gain control over a potentially chaotic life style, help gain stability and reduce drug or alcohol use.</p> <p>The project also offers work based placements, Accreditations and an E-learning platform to support more participants to become more work ready.</p>		
Referral Method:	Referral form		
Selection Method:	Must fit criteria Over 18. - Homeless or at risk of being homeless - Currently or previously involved in criminal activity - Mental health problems - Alcohol or Substance Misuse issues		
Course Frequency:	Daily		
Course Duration:	No closing duration		
Accreditation:	First Aid Level 2 In Customer Service Level 2 In Nutrition and Health Level 2 In Organisation and Management Skills Level 2 In Working in the Health Sector Level 1, 2 and 3 in Literacy Level 1,2 and 3 in Numeracy Level 1, 2 and 3 in IT Level 1 in First Aid GNVQ Health and Social Care St Mary's Training Centre Security Package FA Level 1 in Football Coaching FA Level 1 in Child Safeguarding FA Level 1 in First Aid Level 2 in Understanding Stewarding at Spectator Events Level 1 Active IQ in Assisting Health Related Exercise		

Provider Type:	Training		
Provider Name:	Smart Training & Recruitment	Programme Name:	Apprenticeships and Traineeships
Vocational area:	Various		
Entry requirements:	None		
Address:	Smart Training & Recruitment Ltd. Dinson House 39-40 Quay Street Newport Isle of Wight PO30 5BA		
Phone Number:	0330 088 0888		
E-mail:	info@smarttar.co.uk		
Main Contact:	Sue Rose		
Course Location:	Work based learning		
Course Overview:	Hospitality, Customer service, Business Admin, Retail, Management, cleaning, Sales, Warehousing, IT		
Referral Method:	By telephone or email		
Selection Method:	By telephone interview		
Course Frequency:	ongoing		
Course Duration:	12 months		
Accreditation:	By awarding body		
Expenses:	N/A		
Wage:	Various depending on employer		

Provider Type:	Training		
Provider Name:	Southampton Engineering Training Association ("SETA")	Programme Name:	Engineering Apprenticeships (Level 2 and Level 3) All BTEC Shorter Courses such as 17 th edition
Vocational area:	Engineering		
Entry requirements:	X5 GCSEs A-C including maths, English and a science subject		
Address:	First Avenue Millbrook Southampton SO15 0LJ		
Phone Number:	02380 771908		
E-mail:	info@seta-training.co.uk		
Main Contact:	Tracy Simper		
Course Location:	Southampton		
Course Overview:	<p>We offer support to employers and applicants through the Apprenticeship journey – from successful recruitment through choosing the right training to timely completion. We offer a range of NVQs, Technical Certificates and shorter courses (such as 17th edition) that help us design the right engineering apprenticeship.</p> <p>We can help young people to find an employer who will pay their salary and sponsor their training, the successful applicant will be learning skills that help in their engineering career.</p> <p>Please see our website or contact us for more details.</p>		
Referral Method:	Any interested party to contact us for further information.		
Selection Method:	Any shortlisted applicants will be asked to attend aptitude tests at SETA and/or invited to attend interview(s) with employer(s).		
Course Frequency:	BTEC courses start in September		
Course Duration:	BTEC – 2 years day release Intermediate Apprenticeship (NVQ Level 2) – 1 year Advanced Apprenticeship (NVQ Level 3) 2-3 years		
Wage:	Depending on employer – on average £200 per week		

Provider Type:	Further Education College		
Provider name:	Sparsholt College	Programme name:	Various Level 1 and Level 2 Diplomas
Vocational area:	Land-based training: agriculture, animal care, conservation, fisheries, game keeping, horse care, horticulture, woodland skills, motor vehicle, sport and public services		
Entry requirements:	GCSEs at grade D-F for Level 1 or four GCSEs at grade D or above, or a Level 1 qualification for Level 2		
Address:	Westley Lane Sparsholt Hampshire SO21 2NF		
Phone Number:	01962 776441		
E-Mail:	enquiry@sparsholt.ac.uk		
Main Contact:	The Learning Manager for individual programmes		
Course location:	Sparsholt College Winchester		
Course overview:	Practical hands-on training with Diploma qualification, to include Maths and English		
Referral Method:	Telephone		
Selection method:	Interview		
Course frequency:	One September intake		
Course duration:	One year		
Accreditation:	Diploma at Level 1 or Level 2		
Expenses:	Some financial support available, depending on circumstances		
Wage:	None		

Provider Type:	Personal Development		
Provider Name:	Southampton City Council	Programme Name:	STEP Programme
Vocational area:	All		
Entry requirements:	Ages 16-25 NEET		
Address:	Will meet clients around the city		
Phone Number:	023 8091 7746		
E-mail:	City.deal@southampton.gov.uk		
Main Contact:	Beth Bray		
Course Location:	N/A		
Course Overview:	1-2-1 support to re-engage in EET		
Referral Method:	To beth.bray@southampton.gov.uk via referral form		
Selection Method:	If NEET and discussion with referral agencies reveal they are happy to get the help they will be allocated a worker.		
Course Frequency:	On going		
Course Duration:	Work on a 6 weekly basis but will review on an individual basis		
Accreditation:	N/A		
Expenses:	Discretionary		
Wage:	N/A		

Provider Type:	Training		
Provider name:	Steve Willis Training Ltd	Programme Name	Level 2 Plumbing City & Guilds Apprenticeship Level 3 Plumbing City & Guilds Apprenticeship Apprenticeship Standard: Gas Engineering Level 3 Electrical City & Guilds Apprenticeship Standard
Vocational area:	Building Engineering Services Sector – Gas, Electrical and Plumbing		
Entry requirements:	Grade C,C D (Maths, English & Science in any order) however all applicants welcomed to apply and invited to attend Apprenticeship Assessment Day		
Address:	Unit 6 & 7, Murrills Estate, East Street, Portchester, Hampshire PO16 9RD		
Phone Number:	01444 870860 (select Option 2)		
E-Mail:	apprenticeships@stevewillis.com		
Main Contact:	Michelle Fraser		
Course location:	Portcheter		
Course overview:	1 day per week at Training Centre & 4 days per week with Employer		
Referral Method:	All referrals by either telephone, email or in person		
Selection method:	Interview and Apprenticeship Assessment (English, Maths & Aptitude Assessment) – all applicants are welcome to apply and all will be invited to attend Apprenticeship Assessment Day		
Course frequency:	Once a year - September		
Course duration:	Up to 3 years		
Accreditation:	Up to Level 3 Apprenticeship Standard & qualifications e.g. City & Guilds		
Wage:	Apprenticeship Minimum Wage applies to 16-18 year olds. It also applies to those 19+ years old in the first year of their apprenticeship, after which the minimum wage applies for their age group. Check out the latest rates at www.gov.uk/national-minimum-wage-rates We will assist apprenticeship applicants to find an employer helping them with employability & interviewing skills, CV writing & 'sign posting' to ways of engaging with potential employers.		

Provider Type:	Volunteering		
Provider name:	SVS	Programme name:	Volunteering Drop In
Vocational area:	Volunteering		
Entry requirements:	None		
Address:	Voluntary Action Centre Kingsland Square St Mary's Street St Mary's Southampton SO14 1NW		
Phone Number:	023 8022 8291		
E-Mail:	volunteer@southamptonvs.org.uk		
Main Contact:	Imogen Higgs		
Course location:	SVS		
Course overview:	Young people can find out about volunteering opportunities in Southampton		
Referral Method:	None		
Selection method:	Will be referred to the Volunteer Involving Organisation		
Course frequency:	Once a week		
Course duration:	2 Hours		
Accreditation:	N/A		
Expenses:	N/A		
Wage:	N/A		

Provider Type:	Volunteering		
Provider name:	SVS	Programme name:	Community Roots
Vocational area:	Gardening / Moving into food production restaurant training		
Entry requirements:	None		
Address:	Voluntary Action Centre Kingsland Square St Mary's Street St Mary's Southampton SO14 1NW		
Phone Number:	023 80216 024		
E-Mail:	d.reade@southamptonvs.org.uk		
Main Contact:	Duncan Reade		
Course location:	Sandhurst Road Allotments		
Course overview:	<p>Community Roots is an allotment scheme which aims to provide integrated supported volunteering, training and work experience opportunities to people who have experienced homelessness, mental health, and alcohol or substance misuse issues.</p> <p>Community Roots is a partnership between Southampton Voluntary Services and Ideal Collection a hospitality company</p>		
Referral Method:	Through a support worker or through the Southampton Voluntary Services Drop In Session		
Selection method:	Introduction to project and shown round allotment		
Course frequency:	Tuesdays & Thursdays		
Course duration:	2 Hours		
Accreditation:	N/A		
Expenses:	Expenses paid		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Totton College	Programme Name:	Apprenticeships
Vocational area:	Accounting: Level 2,3 & 4 Beauty Therapy: Level 2 & 3 Business Administration: Level 2 & 3 Customer Service: Level 2 & 3 Hairdressing: Level 2 & 3 Health and Social Care: Level 2 & 3 IT Software, Web and Telecoms: Level 2 & 3 Motor Vehicle Maintenance and Repair: Level 2 & 3 Team Leading & Management: Level 2 & 3 Warehousing and Storage: Level 2		
Entry requirements:	Various		
Address:	Totton College Water Lane Totton Southampton Hampshire SO40 3ZX		
Phone Number:	023 8042 7381		
E-mail:	info@totton.ac.uk		
Course Location:	Various		
Course Overview:	To be an apprentice you will need to work in your chosen industry for a minimum of 30 hours per week (including College attendance). Any person aged 16 or over can apply to become an apprentice.		
Referral Method:	Various		
Selection Method:	Various		
Course Frequency:	Various		
Course Duration:	Various		
Accreditation:	Various Level 2 or Level 3		
Expenses:	N/A		
Wage:	Apprentices aged 16 to 18 earn a minimum £3.40 per hour from April 2017. This also applies to Apprentices aged 19 and over and in their first year of their Apprenticeship – the appropriate National Minimum Wage applies thereafter.		

Provider Type:	Further Education College		
Provider Name:	Totton College	Programme Name:	Full and Part Time Courses
Vocational area:	Science, Technology, Electronics & Mathematics Creative Industries Service Industries Skills for Life		
Entry requirements:	Various		
Address:	Totton College Water Lane Totton Southampton Hampshire SO40 3ZX www.totton.ac.uk		
Phone Number:	023 8087 4874		
E-mail:	info@totton.ac.uk		
Course Location:	Totton College		
Course Overview:	Varies depending on course, see website for details: www.totton.ac.uk		
Course Frequency:	Various		
Course Duration:	Various		
Accreditation:	Various Level 1, 2 or 3 Diplomas		
Expenses:	N/A		
Wage:	N/A		

Provider Type:	Training		
Provider Name:	Training Associates	Programme Name:	Apprenticeships
Vocational area:	Childcare, Education, Business Administration		
Entry requirements:	Various depending on course		
Address:	8 Ogle Road Southampton SO14 7HX		
Phone Number:	02380 010210		
E-mail:	swarry@tasouth.co.uk		
Main Contact:	Sara Warry		
Course Location:	Various		
Course Overview:	Business Administration Apprenticeships, Level 2 & 3 Supporting Teaching and Learning in Schools, Level 2 & 3 Children & Young Peoples Workforce, Level 2 Early Years Educator, Level 3 For more details, visit: www.tasgroup.org.uk		
Referral Method:	Applications made through National Apprenticeships Service website or through www.tasgroup.org.uk		
Selection Method:	Application and interview		
Course Frequency:	Various start times throughout the year		
Course Duration:	An Apprenticeship placement lasts a minimum of 12 months		
Accreditation:	Various Level 2 and Level 3 diplomas depending on course as well as Level 1 Functional Skills in English, Maths and IT (where applicable)		
Expenses:	N/A		
Wage:	The Apprenticeship Minimum Wage is currently £3.40 an hour, but many employers choose to pay more.		

Provider Type:	Personal Development		
Provider Name:	Wheatsheaf Trust	Programme Name:	The BIG Mentoring Project
Entry requirements:	NEET 16-24, although places will be prioritised for those from an offending background		
Address:	Unit 1 Empress Heights College Road Southampton SO14 3LA		
Phone Number:	023 8022 3345		
E-mail:	youth@wheatsheaftrust.org		
Main Contact:	Duke Harrison-Hunter		
Course Location:	Address above		
Course Overview:	<p>BIG Mentoring is about users: Having Better relationships being able to say I'm in control and Growing in confidence.</p> <p>The intensive mentoring we provide is combined with 1-1 and group sessions to change attitudes and move people forward. Bespoke non-financial incentives are awarded to those that engage particularly well. These include (but are not limited to) mobile phone top ups, high street vouchers, and 'experience' vouchers chosen by the individual. Travel costs are also provided to facilitate ongoing engagement and we assist with additional costs that aid progression such as interview clothing and training costs (e.g. first aid, food hygiene). 4 key elements of the project:</p> <ol style="list-style-type: none"> 1. Flexibility - we can be flexible in what we deliver, when and how, whereas users often struggle to be, given the barriers and challenges they face 2. 2nd Chances - our support does not stop if the person is not ready to engage at the 1st attempt. 3rd chances and beyond are also commonplace as we provide a consistent, positive presence that is often missing and a contributory factor to their situation. 3. Professional, empathetic mentors - we specifically recruit Advice and Guidance professionals with the right technical skills combined with the personal background of having overcome similar barriers. 4. Recreational activities - an informal way for the mentor and users to build their relationship and for the users to work as a team and form friendships. This also creates a relaxed environment to explore issues. <p>The mentor is the central element of an effective support network of professionals focused on changing attitudes towards life, learning and employment. By raising aspirations and giving people the chance to achieve we break the cycle of negative relationships, inactivity and unemployment in many families and make the achievement of their true potential a reality. The mentor gives them the skills and confidence to set and realise goals and understand the importance of having a lifestyle that enables you to realise those goals.</p> <p>Ongoing mentoring provided by an ex offender, ex gang member with firsthand experience of offending and substance misuse. Young people at our focus group commented that having a mentor who understands and relates to their background i.e. low income, unemployed family, council estate upbringing, was vital to them. They want a mentor who they know has experienced similar issues in life and who</p>		

	<p>can be a role model. The mentor provides continuous and intensive support to the young people as they complete both internal and externally delivered modules.</p> <p>The modules are chosen to suit each individual as identified on their Individual Learning Plan which is agreed as part of their induction on the programme. Externally delivered modules are incorporated further into their personal development as capability and confidence increase.</p> <p>Modules can include (but not limited to):</p> <p>Confidence and motivation Substance Misuse Self-Control Sexual Health Life Skills including: cooking, healthy eating, housing. Industry specific introductions including retail, construction, hospitality. Functional skills</p>
Referral Method:	Referral form, however where beneficial this could be combined with a telephone call and/or face to face meeting with W heatsheaf Mentor.
Selection Method:	Capability to engage with the programme and desire to progress.
Course Frequency:	Ongoing, roll on roll off programme.
Course Duration:	The length of the programme is dependent upon the young person's needs and the modules are done at a pace to suit them.
Accreditation:	Not currently accredited as a whole, there is potential to complete accredited modules during the programme whilst engaging in enhanced traineeship or other accredited learning with a training provider (with ongoing support from the mentor)
Expenses:	Travel expenses covered whilst on programme; help with other expenses available to support progression.
Wage:	Non financial incentives suited to the individual will be awarded to those young people that engage particularly well with specific modules and the programme as a whole.

Provider Type:	Personal Development		
Provider Name:	Youth Options	Programme Name:	Next Steps Care Leavers
Vocational area:	Southampton		
Entry requirements:	Via referral		
Address:	C/o Church View St Mary's Street Southampton		
Phone Number:	07803 624364		
E-mail:	rachaelhancock@youthoptions.co.uk		
Main Contact:	Rachael Hancock – Supporting Care Leavers		
Course Location:	Varied		
Course Overview:	<p>Next Steps is a citywide partnership project supporting Care Leavers, Young Carers and those leaving youth offending institutes, in making successful transitions, overcoming barriers, and realising their potential. Workers will support you by identifying what your needs are and together make a plan to achieve your goals. They will work with you on a one to one basis and can work with you at home, in the community or in our drop-in centres. Next Steps workers can support you to make decisions about your life around where you want to live, whether you would like to go into education, employment, or training, supporting you to access benefits and managing your money and other issues affecting you. Next Steps workers aim to increase knowledge of rights, options, and services available to young people who are facing a time of transition. In addition to one to one support offered, young people have the opportunity to participate in focussed group work, day activities and residential.</p>		
Referral Method:	Self-referral, inter agency referral. A referral form is required to be completed.		
Selection Method:	Assessed by the Next Steps team and in partnership with Pathways and YOT		
Course Frequency:	Ongoing		
Course Duration:	6 months		
Accreditation:	Depending on need some accredited courses are available		
Expenses:	N/A		

Provider Type:	Personal Development		
Provider Name:	Youth Options	Programme Name:	NCS (National Citizen Service)
Vocational area:	Southampton		
Entry requirements:	Age must be 15-17		
Address:	MP3 Centre, Evenlode Road, Millbrook, Southampton, SO16 9RS		
Phone Number:	02380 770713		
E-mail:	paulwyatt@youthoptions.co.uk		
Main Contact:	NCS team		
Course Location:	Southampton / Swanage (residential)		
Course Overview:	Personal development program consist of a 5 day activity residential, independent living residential and social action.		
Referral Method:	Email or phone.		
Selection Method:	All eligible if space available.		
Course Frequency:	School holidays		
Course Duration:	Summer - 4 weeks Autumn - 2 weeks		
Accreditation:	NCS Certificate, First aid and more		
Cost:	£50		

Appendix A: Signposting Guide

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Please note:

This is not a definitive guide to service providers but suggestions for initial sign posting.

Created by Dawn Morgan (March 2010), updated by Sue Dunlop (May 2011), Naomi Young (August 2012) and Dan Stickland (January 2016)

Please advise Dan / Beth of any errors / change of information.

Daniel.Stickland@southampton.gov.uk Tel: 023 8083 3125

Beth.Bray@southampton.gov.uk Tel: 023 8091 7746

Thank you to all who offered input / advice

Advocacy

Choices Advocacy	Email: www.choicesadvocacy.org.uk Tel: 023 8078 3715
Spectrum Centre for Independent Living	http://spectrumcil.co.uk/ Tel: 023 8033 0982

Alcohol

Alcoholics Anonymous	Tel: 0800 9177 650 Find your nearest meeting here: www.alcoholics-anonymous.org.uk/AA-Meetings/Find-a-Meeting
StreetScene	Francis House Alcohol & Drug Rehab Centre http://www.streetscene.org.uk/Francis-House-Rehab.php Tel: 023 8063 4988
Southampton Drug and Alcohol Recovery Service	http://www.ssj.org.uk/southampton-drug-alcohol-recovery-service/ Tel: 023 8063 4596

Apprenticeships

National Apprenticeships Service	www.apprenticeships.gov.uk
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Benefits	
Advice Southampton	www.advicesouthampton.org.uk/welfare
HM Revenue and Customs	www.gov.uk/government/organisations/hm-revenue-customs/services-information
SARC	www.sarc.org.uk Tel: 023 8043 1435
Southampton City Council	www.southampton.gov.uk/benefits-welfare

Blue Badge Scheme	
Blue Badge Scheme	www.southampton.gov.uk/roads-parking/parking/blue-badge-parking/default.aspx Tel: 023 8083 3748

Carer Support	
Carers in Southampton	http://carersinsouthampton.co.uk/ Tel: 023 8058 2387

Debt	
Frontline	http://frontlinedebtadvice.org.uk/
Christians Against Poverty	https://capuk.org/i-want-help/cap-debt-help/debt-centre/520/southampton-central
Southampton City Council Debt Toolkit	https://www.southampton.gov.uk/benefits-welfare/money-advice/dealing-with-debt-toolkit.aspx
Deaf Plus	BSL Video Helpline on money and debt issues http://www.deafplus.org/what-we-do/bsl-advice-helpline/

Dental	
Dentists in Southampton	Find your nearest dentist in Southampton www.nhs.uk/Service-Search/Dentists/Southampton/Results/12/-1.404/50.91/3/19560?distance=25

Domestic Violence Victim Support	
Southampton Women's Aid	Tel: 080 8801 0334 http://southamptonwomensaid.org.uk
National Domestic Violence Helpline	Tel: 0808 2000 247
Aurora New Dawn	Tel: 023 9247 9254 www.aurorand.org.uk

Drugs	
Talk to Frank	Tel: 0300 123 6600 www.talktofrank.com
No Limits (DASH)	Tel: 02380 224224 nolimitshelp.org.uk/get-help/dash (Up to 25 years of age)
StreetScene	Francis House Alcohol & Drug Rehab Centre http://www.streetscene.org.uk/Francis-House-Rehab.php Tel: 023 8063 4988
Southampton Drug and Alcohol Recovery Service	http://www.ssj.org.uk/southampton-drug-alcohol-recovery-service/ Tel: 023 8063 4596

Eating Disorders	
Eating Disorders Service	http://www.southernhealth.nhs.uk/services/mental-health/adult/eating-disorders/
StreetScene	Eating Disorder Rehab - StreetScene Food Disorder Help http://www.streetscene.org.uk/Eating-Disorder-Rehab.php Tel: 023 8063 4988

Education, Work and Training	
School or College	Schools should offer Careers Guidance during years 10 and 11. College have trained staff to support you to make decisions before you start if you are unsure which courses you should take.
National Careers Advice for 13-19 year olds	Tel: 0800 100 900 nationalcareersservice.direct.gov.uk

Access Southampton (Find My Career)	access-southampton.co.uk	
Southampton Information Directory	sid.southampton.gov.uk/kb5/southampton/directory/home.page	
Fast Tomato	www.fasttomato.com	
Not going to Uni?	www.notgoingtouni.co.uk	
Young Southampton	www.youngsouthampton.org	
EDUCATION – SCHOOLS AND COLLEGES		
Access Southampton (Find Your Career)	access-southampton.co.uk	
Schools Admissions	www.southampton.gov.uk/learning/applyingforaschool Email: school.admissions@southampton.gov.uk	
School Attendance and Welfare Team	Tel: 023 8083 3004 (School attendance and safeguarding team)	
Colleges	Southampton City College:	023 8048 4848
	Itchen College:	023 8043 5636
	Richard Taunton Sixth Form College:	023 8051 1811
	Totton College:	023 8087 4874
	Eastleigh College:	023 8091 1000
	Barton Peveril Sixth Form College:	023 8036 7200
	Sparsholt College:	019 6277 6441
Care to Learn	Tel: 0800 121 8989 Email: c2l@studentbursarysupport.co.uk	

UNIVERSITY ADVICE & GAP YEAR	
National Careers Service for 13-19 year olds	Tel: 0800 100 900
Universities	Southampton University : Tel: 023 8059 5000 Solent University : Tel: 023 8201 3000
Gap Year Websites	www.gapyear.com www.gap-year.com www.realgap.co.uk www.notgoingtouni.co.uk

Employment Rights	
ACAS	Tel: 0300 123 1100 www.acas.org.uk
SARC	www.sarc.org.uk Tel: 023 8043 1435
Job Centre Plus	St. Cross House, 18 Bernard St., SO14 2HP www.gov.uk Tel: 0845 604 3719

Health and Fitness	
Solent Healthy Living	Tel: 023 8051 5521 www.solenthealthyliving.nhs.uk
Change4Life	www.nhs.uk/change4life/Pages/change-for-life.aspx Tel: 0300 123 4567
Cycles4All	www.paviliononthepark.org/cycles4all

Leisure Centres	
Chamberlayne Leisure Centre	Tel: 023 8043 7668
Bitterne Leisure Centre	Tel: 023 8043 7647
The Sports Centre	Tel: 0300 0200 135
The Quays Swimming and Diving Complex	Tel: 023 8072 0900
Shirley Swimming Pool	Tel: 02380 781 901 www.shirleyswimmingpool.co.uk

Healthy Eating	
The Living Rainbow Foundation	https://livingrainbowfoundation.wordpress.com

Hearing	
Deaf Plus	http://www.deafplus.org/where-we-are/hampshire/

Homelessness	
Street Homelessness Prevention Team	Tel: 023 8083 2327 Tel: 023 8023 3344 (out of hours)
Two Saints	www.twosaints.org.uk Tel: 01329 234600

Immigration	
EU Welcome (EU Only)	www.euwelcome.org.uk Tel: 07786 392886
Citizen's Advice Bureau	www.citizensadvice.org.uk/law-and-rights/immigration/get-help/get-immigration-advice

Information Services	
Access Southampton	http://access-southampton.co.uk/
Southampton Information Directory	sid.southampton.gov.uk
Citizens Advice	Tel: 03444 111306 http://citizensadvicesouthampton.org.uk/
Jobs Bulletin	http://access-southampton.co.uk/job-vacancy-and-information-bulletin/
Advice Southampton	www.advicesouthampton.org.uk

Journey Planning	
First Bus	www.firstgroup.com/southampton
Blue Star	www.bluestarbus.co.uk

Mental Health	
Southampton Mental Health Service	East Southampton CMHT: 02380 475287 Central Southampton CMHT: 02380 717204 West Southampton CMHT: 02380 878040
The Samaritans	Tel: 023 8063 2888 (local charges) Tel: 116 123 (Free)
Capable Creatures	Capable Creatures aim to Empower and Enable people with Mental Health Conditions to live a fulfilling life, able to access and participate in everyday normal activities, through peer support and the use of dogs Email: capablecreatures@capablecreatures.org http://capablecreatures.org/capcre/
Anxiety UK	https://www.anxietyuk.org.uk/
Combat Stress	A mental health charity that provides treatment for ex-service personnel suffering with mental ill-health including PTSD. http://combatstress.org.uk/

National Insurance	
National Insurance Helpline	Tel: 0300 200 3502

Parenting	
SureStart West	
Millbrook	Tel: 023 8033 1635
SureStart Central	
Swaythling and Portswood	Tel: 023 8083 3552
Clovelly Road	Tel: 023 8033 1635
SureStart East	
Townhill Park & Harefield, and Bitterne & Bitterne Park	Tel: 023 8091 5480
Weston and Woolston, Merryoak and Peartree	Tel: 023 8043 7866
Thornhill and Sholing	Tel: 023 8091 7633

Rape Victim Support	
Southampton Rape Crisis	Tel: 023 8063 6312 www.southamptonrapecrisis.com

Refugee Support	
CLEAR	Tel: 023 8022 1111 www.clearproject.org.uk

Sexual Health	
Sexual Health Services	www.letstalkaboutit.nhs.uk Tel: 0300 300 2016

Sight	
Action for Blind People	Tel: 0303 123 9999 www.actionforblindpeople.org.uk

Surgeries	
GP Surgeries in Southampton	Find your nearest GP Surgery in Southampton: www.nhs.uk/Service-Search/GP/Southampton/Results/4/-1.404/50.91/4/19560?distance=25

TRANSPORT FUNDING - COLLEGE		
You may be eligible for a travel bursary through your college, ask to speak to the finance/bursary office	City College	023 8048 4848
	Itchen College	023 8043 5636
	Richard Taunton Sixth Form College	023 8051 1811
	Totton College	023 8087 4874
	Eastleigh College	023 8091 1000
	Barton Peveril Sixth Form College	023 8036 7200

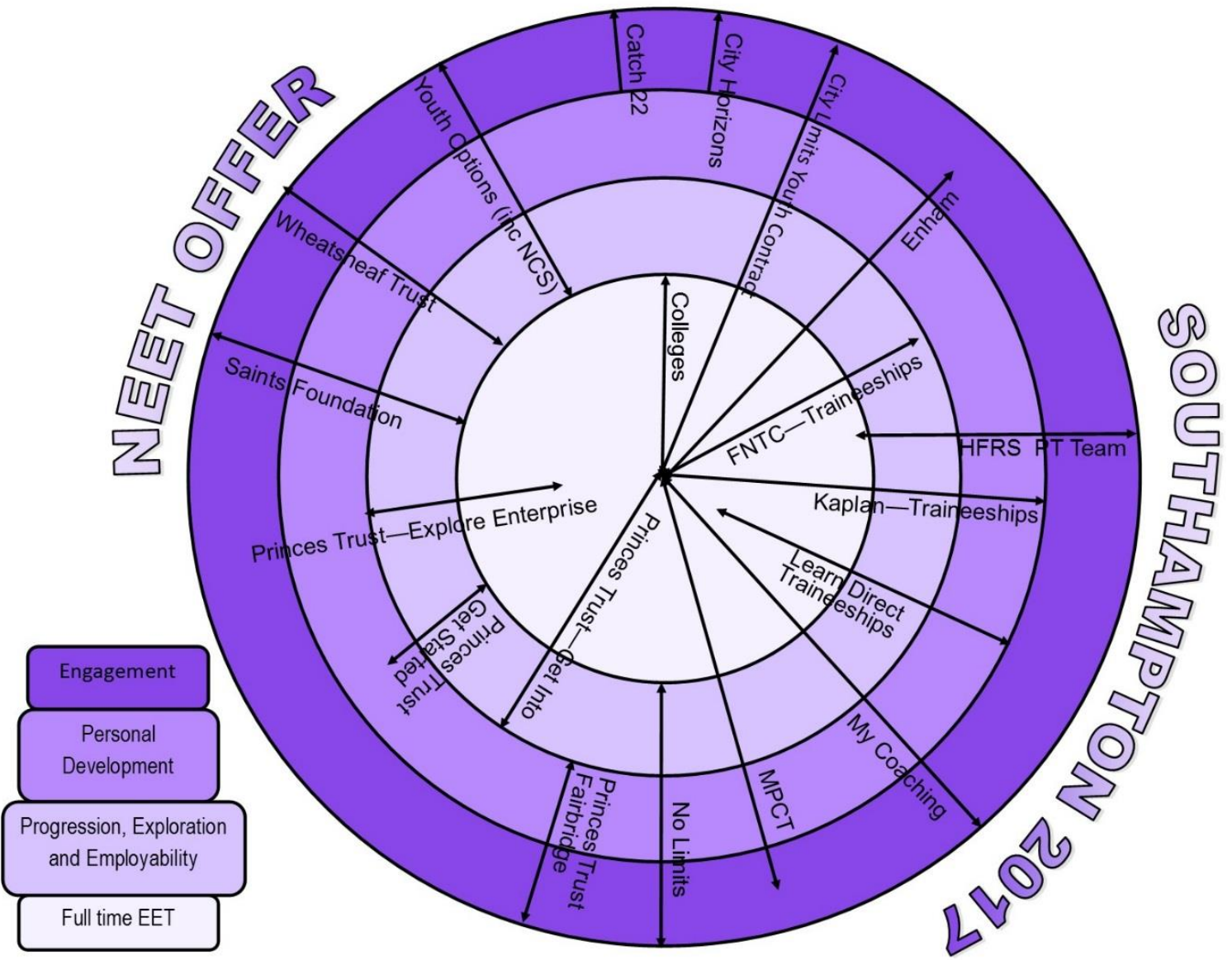
Volunteering	
Do-It.org	www.do-it.org
Southampton Voluntary Services	www.southamptonvs.org.uk

Walk In Centre	
Royal South Hants Minor Injuries Unit	www.royalsouthhantsmiu.nhs.uk Royal South Hants Hospital Level B, Brintons Terrace Southampton Hampshire SO14 0YG Tel: 0333 999 7613

Youth Services	
Mencap Friday Youth Club	www.southamptonmencap.org
Solent Youth Action Club Flash	www.solentyouthaction.org.uk
Youth Options	www.youthoptions.co.uk
Newtown Youth Centre	www.ymca-fg.org/for-young-people/southampton/newtown-youth-community-centre

OUT OF CITY SUPPORT	
Hampshire Youth Support	www3.hants.gov.uk/yourfuture
Young Southampton	www.youngsouthampton.org (for accessing general information)

Appendix B



Appendix C: INDIVIDUAL LEARNING PLAN

Traineeship ready	
Requires a PDO	
Eligible for benefits	

Contact Details			
First Name:	Last Name:	Gender:	DOB:
Address:		Telephone:	
		Mobile:	
		Email:	

Confidentiality and Data Protection	
<ul style="list-style-type: none"> The information you give to us in confidence is protected by the Data Protection Act 1998. Information about our meetings and work we do to support you is held on a secure database. You can ask to see the information stored about you at any time. 	
<ul style="list-style-type: none"> We will share your information with other organisations if you agree and it is in your best interests. For example we may share your information with: a college or training provider, your school, your tutor or other professionals who can help you. 	
<ul style="list-style-type: none"> Your discussions with us are confidential, but in certain circumstances we may need to give information to someone else without asking first. This would always be done with your welfare in mind. 	
Permission Given to Share Information YES/NO	Confidentiality Covered YES/NO

<p>Do you consider yourself ready for work?</p> <p>YES/NO</p>

Learning Difficulties and/or Disabilities							
Do you consider yourself to have a disability, health problem or any learning difficulties? (YES/NO)							
If yes, please give details below:							
Disabilities or Health Problems:				Learning Difficulties			
Visual/Hearing		Mental Health		Moderate		Multiple	
Mobility		Other		Severe		Other	
Physical		None		Dyslexia		None	
Medical		Not Known		Dyscalculia		Not Known	

Ethnicity					
Can we record your ethnic background on our database? (YES/NO)					
Asian/Asian British – Bangladeshi		Black/Black British – Any Other		White - British	
Asian/Asian British – Indian		Chinese		White - Irish	
Asian/Asian British – Pakistani		Mixed – White/Asian		White - Other	
Asian/Asian British – Any other		Mixed – White/Black African		Any Other	
Black/Black British – African		Mixed – White/Black Caribbean		Not Known	
Black/Black British – Caribbean		Mixed – Any Other			

<p align="center">Do you work with any other organisations? (or have in the past)</p> <p>(YOT, Brookvale, Solent CAMHS, Youth Options, No Limits, Local Youth Centre etc.)</p>
<p>Have you a current benefit claim open?</p> <p>YES/NO</p>
<p>Individual Learning Plan and IAG Record:</p>
<p>What are your current job interests?</p>
<p>What are you doing now? What's a typical day?</p>
<p>Have you got any attainments or qualifications, or had any work experience/jobs?</p>
<p>Current skills/Hobbies:</p>
<p>What are you good at? What do you enjoy?</p>
<p>Barriers/Disadvantages identified:</p>
<p>You feel that your main barriers to moving forward are:</p>

Who lives at home with you?	Does anyone at home claim benefits?
What do you want to do next? (Short and long term goals)	
How are you going to get there? (Plans and Recommendations)	
Opportunities discussed and agreed:	
Individual Learning Plan Agreed:	
Young Person Signature: Date:	Youth Support Worker Signature: Date: