

The Zone



The Zone Summary **30th October 2017**

Welcome to the latest edition of The Zone Summary

Please remember that the purpose of this update is to provide a very brief overview of the distributions that have been sent out via The Zone.

If you have any further questions about any of the adverts shown here, please request another copy of the original distribution or contact the providers directly.

If you have anything that you would like to be sent out on The Zone mailing list, please email the inbox directly: thezone@southampton.gov.uk

If you would like to be added to the mailing list, have any suggestions for The Zone, or if you would like to request a copy of a previous distribution, please contact Daniel.stickland@southampton.gov.uk

Quickly find what you're looking for (click on the link)

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Summary:

Distributions sent: 14

Next Summary:

13th November
2017

The Zone Email Address:

thezone@southampton.gov.uk

Latest Personal Development Opportunities

SAFE Wellbeing Choices Course

When: Starts Wednesday 8th November 2017

Where: 1st Floor Dukes Keep, Marsh Lane, Southampton, SO14 3EX

The course will run Wednesdays and Thursdays for five consecutive weeks and is aimed at 18-65 year olds wishing to overcome mental health issues and will be running for 5 weeks starting on 8th November and finishing on 7th December. Our light and spacious training room is on the 1st Floor, Dukes Keep, Marsh Lane, Southampton SO14 3EX and lunches along with all-day refreshments will be provided. Please note there is no benefit restrictions with attending our Wellbeing Choices.

Choices is a tried and tested course that helps people to find their strengths, skills and passions so they can develop life and career goals to overcome challenging circumstances. Our 10-day Choices Training Programme will help people to take control of their lives, make life-changing decisions, achieve their potential and boost their confidence. The course will be run in Dukes Keep Marsh Lane Southampton on the following dates between 10am and 3.30pm:

- Wednesday 8th November & Thursday 9th November
- Wednesday 15th November & Thursday 16th November
- Wednesday 22nd November & Thursday 23rd November
- Wednesday 29th November & Thursday 30th November
- Wednesday 6th December & Thursday 7th December
- Followed by three half day support and action planning sessions

To make a referral to this course, please contact Maddie on 023 8070 2222 or by emailing Maddie.King@safe.org.uk to arrange motivational interview (approx. 30 minutes). Interviews are held at Dukes Keep or convenient public space.

SAFE Choices for Change Course

Where: James Street Church, James Street, Southampton, SO14 1PH

14th November brings the latest opportunity for your clients who are facing multiple physical and mental health barriers.

Choices for Change has been developed specifically to help those who are unable to actively seek employment.

Typically, clients will be facing physical and mental health impairments which means they are currently inactive in the labour market and are unable to engage with other formal employment support provision.

Choices for Change will help them work with their barriers and give them thinking skills to engage with the labour market and seek and find fulfilling employment.

- Tuesday 14 November Wednesday 15 November
- Tuesday 21 November Wednesday 22 November
- Tuesday 28 November Wednesday 29 November
- Tuesday 5 December Wednesday 6 December
- Tuesday 12 December Wednesday 13 December
- Followed by three half day support and action planning sessions

To make a referral, please email choices@safe.org.uk or call 023 8070 2222 by 11th November 2017 to arrange motivational interview (approx. 30 minutes) Interviews are held at Dukes Keep or convenient public space.

Recruiting Now!



If you are 16 -18 (in August 2017), Carillion Construction Apprenticeships are a great way to start a career in the Construction industry.

Carillion is recognised as one of the best Construction training providers in the country. We have been training young people to join the industry for more than 40 years.

As an equal opportunities employer, with training facilities all over the UK, we are helping to turn the talent of young people into a trade and career by training the next generation of Carpenters and Bricklayers. Our apprenticeships are very much in demand, and entry to them is through a rigorous application process that includes assessment and interviews with our assessors.

You really do 'Earn whilst you learn'. We recruit males and females, and provide you with a Level 1 – pre-apprenticeship, followed by a Level 2 Apprenticeship in your chosen trade at our Southampton Training Centre. You get the support of a *real life* construction employer - There is no need to attend a college, it's all covered in our training centre!

This is an exciting time to join Carillion Construction Training Services - we would be delighted to welcome you to our team!

Get Paid, Get Trained, get Working!

The next step!

Apply online in the first instance at **www.carillionapprenticeships.com**

If you require further information or would like to arrange a visit to our centre, Contact Lin Seikus on 07989187322 or email me at **lin.seikus@carillionplc.com**

91% of our apprentices have successfully gained their qualifications and gone into

Sustainable employment as a result of our training programme, with an earning potential of

£30,000 per annum, and more.

**Household incomes below £26,000 per annum, may be eligible for supportive bursaries*

Carillion Construction Training Services, Unit A, B & C First Avenue, Millbrook, Southampton SO15 0LJ

Email **CTSouthampton2@carillionplc.com** tel: 023 80 786161

OCTOBER / NOVEMBER & DECEMBER



Employability (level 1) 10 days

20th November

Retail (Level 1) 8 days

8th November

Health and Social Care (Level 1) 16 days

23rd November

Customer Service (Entry Level 3) 5 days

1st November & 11th December

Hospitality (Level 2) 12 days

30th November

**Tesco and ups will be interviewing all
learners who complete a course and meet
their requirements to fill their live**

Vacancies

PHOTO ID IS REQUIRED BY BOTH

**learndirect
Ground Floor
1-8 Ogle Road
Southampton
SO14 7FB
02476707942**

Introduction to ICT – Digital Skills (Entry Level 3) 10 days

4th December 9.30am—4pm

ECDL IT (Level 1 & Level 2)

Flexible

Maths (Entry Level 3, Level 1 & Level 2)

30th October & 6 November

English (Entry Level 3, Level 1 & Level 2)

30th October & 6 November

TO BOOK ON A COURSE PLEASE CALL 02476707942

OR DENISE ON 07769367340

Level 1 Retail Course in conjunction with Lidl

When: Closing date: Friday 3rd November 2017 – course runs Monday 6th November – Friday 10th November 2017 9am-5pm

Where: City College Southampton, St. Mary Street, Southampton, SO14 1AR

This course is designed to offer individuals the opportunity to access a short course to support them in their journey back to employment or develop those in retail or with an interest in Retail, even if currently working.

The course covers a range of employability and work skills topics for Retail, including Customer service, Business, Health and safety, selling, replenishment and team work

The course aims to build confidence in the workplace and personal development skills. Successful completion of the course guarantees individuals an interview for a permanent role at a variety of Lidl Retail stores across the town.

To be eligible for the course, people must be aged 19+, claiming JSA, ESA, IS, WRAG or UC and be working at Entry Level 3 or above.

To make a referral, please email Emma.byrne@southampton-city.ac.uk by Friday 3rd November.

Level 3 Certificate in First Line Management

When: Closing date: Tuesday 31st October 2017 – course starts Thursday 2nd November 2017 and runs for 3 hours a week for 6 weeks (1.30pm-4.30pm)

Where: City College Southampton, St. Mary Street, Southampton, SO14 1AR

The Level 3 CMI qualification in First Line Management is a 6 week course developed for supervisors and first line managers who have operational responsibility for a defined area of activity.

This professional qualification gives managers the communication and motivational skills to help improve operational efficiency.

The Level 3 Certificate in First Line Management gives you a broader knowledge of effective management skills while focusing on the specific management areas appropriate to you and your workplace.

Take advantage of this fully funded course

The 2 units you will achieve are:

1. Improving team performance
2. Introduction to first line management

Assessment is normally via practical work-based assignments. This ensures you minimise time away from work and that you undertake work study which is relevant to your own organisation's context.

To be eligible for the course, learners must be aged 19+ and must have English at GCSE grade C and above or equivalent

To make a referral, please email Emma.byrne@southampton-city.ac.uk before Tuesday 31st October.



In partnership with Southampton Football Club

The Prince's Trust and Southampton Football Club are offering a FREE one-week training course, which gives you a fantastic opportunity to work in a challenging and new environment.

If you are aged 16-25 and unemployed you can apply to join the programme where you will:

- ➔ Work towards a Level 2 award in understanding Stewarding at Spectator Events
- ➔ **Learn new skills from a professional club**
- ➔ Enjoy a fun and rewarding week improving your teamwork, communication and confidence
- ➔ **Gain certificates and references upon completion**
- ➔ Be supported with travel costs and have lunch provided every day
- ➔ **Receive three months support after the programme to help you progress**
- ➔ Guaranteed pre interviews for stewarding positions at the club

**This course will run from Monday 27th November – 1st December 2017 at:
St Mary's Stadium, Southampton Football Club**

A taster day will take place **Tuesday 21st November** at St Marys Stadium

To register your interest or to find out more please contact us:

Call: 02380 206989

Text: 'STEWARD' to 07943511218 and we'll call you back

E-mail: james.trezise@princes-trust.org.uk



Level 3 Coaching and Mentoring Course

When: Closing date Thursday 9th November 2017 – course starts Tuesday 14th November 2017 5.30pm-8.30pm (3 hours a week for 6 weeks)

Where: City College Southampton, St. Mary Street, Southampton, SO14 1AR

This qualification is designed for supervisors and first line managers, to support the development, coaching and mentoring skills and techniques of individuals, teams and achieve objectives.

The Level 3 Certificate in Coaching and Mentoring gives you a broad knowledge of coaching and mentoring skills, focusing on coaching and mentoring relationships, operational processes and evaluation techniques.

Take advantage of this fully funded course (no cost).

You will complete 2 units, each with a written assessment, which will involve the below criteria:

Principles, skills and impact of coaching and mentoring

- Define coaching and mentoring and their purpose
- The roles of coaches and mentors
- The communication skills required of a coach and a mentor
- The need for sensitivity and confidentiality in a coaching and mentoring relationship
- Identify methods of feedback and support for a coachee in a coaching relationship
- Identify methods of feedback and support for mentee mentoring relationship
- Identify the benefits of coaching for an individual, a team and an organisation
- Identify the benefits of mentoring for an individual, a team and an organisation

Coaching and mentoring for individual and team needs

- Identify the expected outcome of the coaching process on individual and team needs
- Identify the performance improvements and changes expected from the individual and team at the conclusion of the coaching and mentoring process
- Identify the expected outcome of the mentoring process on individual and team needs
- Describe current knowledge, skills or behaviours of the individual and teams
- Identify the gap between current and expected performance in knowledge, skills or behaviour of the individual and the team
- The stages of a coaching and mentoring processes to meet agreed individual or team needs

To make a referral, please contact Emma.byrne@southampton-city.ac.uk by Thursday 9th November 2017

Level 1 Warehousing Course

When: Closing date Friday 10th November, course runs: Monday 13th November – Friday 24th November 2017 9am-5pm

Where: City College Southampton, St. Mary Street, Southampton SO14 1AR

This course is designed to offer individuals the opportunity to access a short course to support them in their journey back to employment or develop those in retail or with an interest in Warehousing, even if currently working.

The course covers a range of employability and work skills topics Warehousing and Storage, Including, Customer service, Health and Safety, Picking and Sorting Goods and Maintaining hygienic standards and safe disposal of waste and team work.

The course aims to build confidence in the workplace and personal development skills. Successful completion of the course guarantees individuals an interview for a permanent role at the Lidl Regional Distribution Centre in Nursling across a range of shift patterns.

Eligibility Criteria:

- Aged 19+
- Claiming JSA, ESA, IS, WRAG, UC
- Studying at Entry Level 3 or above

To make a referral to this course, please contact Emma by emailing Emma.byrne@southampton-ac.uk or calling 07919 212934 by Friday 10th November 2017.

Latest Work Experience Opportunities

Work Experience as Administrator on construction projects

Days and times: 5 - 10 working days. Times to be agreed locally. Maximum 30 hours a week

We have been offered a number of opportunities for, an up to ten day, work placement at construction sites across Southampton.

This is to give the applicant experience in working as an Administrator in the site office.

The Administration roles would not necessarily require a CSCS card or knowledge of construction sites.

The placements are unpaid and therefore there is a maximum of 30 hours per week, which should be agreed with their Job Centre advisor. Travel to site will not be reimbursed by Southampton City Council

Customer Eligibility

- Age: 18+
- Benefit Type: No restrictions
- Basic Skills Level: Level 1
- Upper Qualification Restrictions: None

To make a referral, please contact tim.naylor@southampton.gov.uk or call 023 8083 3737 by 3rd November 2017.

Construction Work Experience as General Operative

Days and times: 5 - 10 working days. Times to be agreed locally. Maximum 30 hours a week

We have been offered a number of opportunities for, an up to ten day, work placement at construction sites across Southampton. This is to give the applicant experience in working as a General Operative on site.

The General Operative will be shadowing different trades on a new major development in the city. This would be generally unskilled work and we would expect the candidate to be involved with general labouring tasks around site.

A CSCS card is required on most sites however applicants without a CSCS card may be accommodated on a restricted number of sites under the supervision of a card holder.

The placements are unpaid and therefore there is a maximum of 30 hours per week, which should be agreed with their Job Centre advisor. Travel to site will not be reimbursed by Southampton City Council

Customer Eligibility

- Age: 18+
- Benefit Type: No restrictions
- Basic Skills Level: Preferable CSCS although not compulsory
- Upper Qualification Restrictions: None
- Other Criteria: For labouring work must be physically able to perform manual labour tasks. Client PPE (gloves, glasses, boots, hi vis and helmet) is required to access this opportunity.

To make a referral, please contact tim.naylor@southampton.gov.uk or call 023 8083 3737 by 3rd November 2017.

Latest Important Announcements and Events

The next summary will be on Monday 13th November 2017

The summary is available to view at any time at <http://access-southampton.co.uk/thezone/>

The latest edition of the Young People's Job Vacancy and Information Bulletin is also available to view: <http://access-southampton.co.uk/job-vacancy-and-information-bulletin/>



The next Jobs Bulletin will be available on Thursday 9th November 2017.

Southampton Jobs Fair Local

Friday 17th November 2017 10am-2pm

Novotel Southampton, 1 West Quay Road, Southampton, SO15 1RA

November's Jobs Fair will have a focus on careers within Hospitality, particularly jobs associated with hotels. As well as live job vacancies, there will also be plenty of training and volunteering opportunities available with local employers from around Southampton.

If you would like to attend the Jobs Fair Local, please [register on Eventbrite](#) and state which time slot you would like to attend at. For more information, please contact the Employment Support Team at Southampton City Council on 023 8091 7585. Please note, if you are claiming benefits, you may need to inform your work coach at the Jobcentre or ask them to sign you up to attend.



If you have any questions or would like to send an email distribution out via The Zone, please email thezone@southampton.gov.uk

